

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors
Regular Meeting
Administration Building

Wednesday, November 14, 2007

AGENDA

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representatives' Report: Lauren DeSieno
- V. Special Recognitions/Presentations
Student Presentations: Senator for a Day
- VI. Any Changes or Additions to the Agenda
- VII. Motion to Approve the Agenda
- VIII. Citizens' Inquiries and Comments Pertaining to Agenda Items
- IX. Motion to Approve the Following Minutes:
 - A. October 17, 2007 Board Meeting
 - B. November 5, 2007 Operations Committee Meeting
- X. Motion to Approve the Payment of Bills from the Following Funds:
 - A. Total General Fund Expenditures—October 1, 2007 through October 31, 2007 --
\$6,396,652.72
 - B. Total Athletic Fund Expenditures—October 1, 2007 through October 31, 2007 --
\$29,376.37
 - C. Total Capital Improvement Fund Expenditures—October 18, 2007 through
November 14, 2007 -- \$12,387.00
 - D. Total GOB Project Expenditures—October 18, 2007 through November 14, 2007—
\$1,538.20

XI. Motion to Approve the Treasurer's Reports

XII. Report of the Secretary of the Board

XIII. Unfinished Business Committee Reports and Action Items

A. *Curriculum & Technology Committee* Mrs. Deborah R. Miller, Chair, Curriculum
Mrs. Cynthia A. Feinberg, Vice Chair, Curriculum

B. *Operations Committee* Mr. Keith A. Reinsmith, Chair
(Finance, Facilities, Food Services and Mr. James S. Pauloski, Vice Chair
Transportation)

It is recommended that the Board:

- ***1. approve the attached 2006-2007 final budget transfers for the fiscal year ended June 30, 2007. (**Board Information Item 1**)
- *2. approve the attached list of additions to the district's 2007-2008 school per capita tax list. (**Board Information Item 2**)
- *3. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Salisbury Boys' Basketball Booster Club to use the library at the Salisbury High School on November 12, 2007, from 7:00 to 9:00 p.m. for a meeting. Class B—No charge for facility.
 - b. PA DEP to use the auditorium at the Salisbury High School on December 10, 2007, beginning at 7:00 p.m. for a public hearing on Southbury Park Development. Class C—Fee waived.
 - c. SYA to use the old gymnasium at the Salisbury High School on a list of dates, as scheduled with the building principal, for practices and games. Class B—No charge for facility.
 - d. HST PTA to use the multi-purpose room at the Truman Elementary School on October 24, 2007, from 7:00 to 8:30 p.m. for a meeting. Class B—No charge for facility.
 - e. HST PTA to use the cafeteria, parking lot and gymnasium at the Truman Elementary School on November 9 from 3:00 to 7:00 p.m. and November 10, 2007, from 11:00 a.m. to 7:00 p.m. for toy bingo. Class B—No charge for facility.

XIII. Unfinished Business Committee Reports and Action Items

B. *Operations Committee* (continued):

*3. (continued):

- f. HST PTA to use the multi-purpose room at the Truman Elementary School on November 27, 28, 29, 30 from 6:00 to 9:00 p.m.; December 3, 4, 5, 6, 7 and 10 from 8:00 a.m. to 4:00 p.m. for a holiday shop. Class B—No charge for facility.

C. *Personnel Committee*

Mr. Russell R. Giordano, Chair
Mrs. Deborah R. Miller, Vice Chair

It is recommended that the Board:

- *1. accept with regret the resignation of Elaine Lebo as a clerk at the Salisbury Middle School effective at the end of the work day on November 5, 2007. **(Board Information Item 3)**
- *2. accept with regret the resignation, due to retirement, of Virginia Dominko as a guidance secretary at the Salisbury Middle School effective at the end of the work day on January 31, 2008. **(Board Information Item 4)**
- *3. approve Lisa Moyer's child-rearing leave for the remainder of the 2007-2008 school term. **(Board Information Item 5)**
- *4. approve the request of Jennifer Kowalski, learning support teacher at the Salisbury Middle School, for a FMLA effective with the birth of the baby and expected date of return to be the 1st day of the 4th quarter of the 2007-2008 school term as outlined in the Salisbury Township School District's FMLA Policy #435.1. **(Board Information Item 6)**
- *5. approve the request of Jennifer Kirk, front-desk clerk at the STSD Administration Building, for a FMLA effective with the birth of the baby as outlined in the Salisbury Township School District's FMLA Policy #535.1. **(Board Information Item 7)**
- *6. employ Robert Schlegel, Jr., as a junior varsity wrestling coach for the 2007-2008 school term at the 2007-2008 contractual rate of pay for this position (\$3,791.00).
- *7. approve Allison Hill as a volunteer assistant JV/Varsity girls' basketball coach for the 2007-2008 school term without pay and/or benefits.

XIII. Unfinished Business Committee Reports and Action Items

C. *Personnel Committee* (continued):

- *8. approve the attached list of volunteers at the Harry S Truman Elementary School for the 2007-2008 school term without pay and/or benefits. **(Board Information Item 8)**
- *9. approve the attached list of volunteers at the Western Salisbury Elementary School for the 2007-2008 school term without pay and/or benefits. **(Board Information Item 9)**
- *10. approve the attached list of volunteers at the Salisbury Middle School for the 2007-2008 school term without pay and/or benefits. **(Board Information Item 10)**
- *11. approve the attached additions to the following substitute lists:
 - Teachers **(Board Information Item 11)**
 - Emergency Teachers **(Board Information Item 12)**
 - Cafeteria Workers **(Board Information Item 13)**
 - Clerks **(Board Information Item 14)**
 - Instructional/Non-Instructional Assistants **(Board Information Item 15)**
 - Secretarial **(Board Information Item 16)**
- *12. approve the attached list of deletions to the following substitute lists:
 - Teachers **(Board Information Item 17)**

XIV. Reports

- A. *Allentown Public Library* Mrs. Norma A. Cusick
(Non-Board Member)
- B. *Carbon Lehigh Intermediate Unit* Mrs. Mary L. Ziegler
- C. *Lehigh Carbon Community College* Mr. Thomas F. Mantz
- D. *Lehigh Career and Technical Institute* Mr. Keith Reinsmith
Mrs. Mary L. Ziegler, Alternate
- E. *PSBA Legislative Policy Council* Mrs. Deborah R. Miller
- F. *Solicitor* Atty. John E. Freund, III

XIV. Reports (continued):

G. *Superintendent*

Dr. Louise A. Beauchemin

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

Curriculum & Technology Committee Meeting – Tuesday, November 27, 2007 – 7:00 p.m. –
Administration Building

Executive Session – Monday, December 3, 2007 – 6:45 p.m. –
Administration Building (to discuss personnel issues)

Date of Reorganization/Regular Board Meeting – Monday, December 3, 2007 – 7:30 p.m. –
Administration Building

Operations Committee Meeting (Budget) – Monday, December 10, 2007 – 7:00 p.m. –
Administration Building

Student Activities Subcommittee Meeting – Monday, December 17, 2007 – 7:00 p.m. –
Administration Building

XVIII. Board Information

1. Budget Transfers
2. Per Capita Tax List
3. Letter dated October 23, 2007, to Mr. Cassidy from Mrs. Lebo
4. Letter dated November 5, 2007, to Dr. Wright from Mrs. Dominko
5. Letter dated November 2, 2007, to Dr. Wright from Mrs. Moyer
6. Letter dated October 19, 2007, to Dr. Wright from Mrs. Kowalski
7. FMLA, Kirk
8. Volunteer List, Truman Elementary School
9. Volunteer List, Western Salisbury Elementary School
10. Volunteer List, Salisbury Middle School
11. Additions, Substitute Teachers' List
12. Additions, Substitute Emergency Substitute Teachers' List
13. Additions, Substitute Cafeteria Workers' List
14. Additions, Substitute Clerical List
15. Addition, Substitute Instructional/Non-Instructional Assistants' List

XVIII. Board Information (continued):

16. Additions, Substitute Secretarial List
17. Deletions, Substitute Teachers' List
18. Summary Budget Report, October 31, 2007
19. Revenue Budget Report, October 31, 2007
20. Enrollment Reports: SHS, SMS, HST, WSE
21. Letter to STSD Board of Directors
22. Letter to Dr. Wright from Mrs. Smoker
23. LCCC President's Desk, September 2007
24. LCCC Sponsoring School District Update, November 2007
25. Email and Press Release from Dr. Snyder
26. November Newsletter, HST
27. November Newsletter, WSE

XIX. Motion to Adjourn the Meeting

- * ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE
- ** BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION
- *** BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION
- **** OTHER