

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors Regular Meeting Administration Building

Wednesday, January 17, 2007—7:30 P.M.

AGENDA

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representative's Report – George Holzer
Melissa Baumert
Michelle Fritchman
- V. Special Recognitions/Presentations
Act 1 Ballot Question Overview
- VI. Citizen's Inquiries and Comments Pertaining to Agenda Items
- VII. Minutes: December 4, 2006, Reorganization Meeting
December 4, 2006, Regular Meeting
December 11, 2006, Building, Grounds, Transportation/Finance Subcommittee Meeting
- VIII. Motion to Approve Agenda
- IX. Presentation of Bills
Total Expenditures 12/01/06 through 12/31/06 – \$2,372,962.00
Total Athletic Fund Expenditures 12/01/06 through 12/31/06 – \$17,916.68
Total Capital Improvement Fund Expenditures – 12/05/06 through 1/17/07 – \$5,168.01
Total GOB Project Expenditures 12/05/06 through 1/17/07 – \$79,450.96
- X. Treasurer's Reports
- XI. Secretary of Board

XII. Unfinished Business (Committee Reports)

- A. Education Committee-----Mrs. Deborah R. Miller, Chair
 - Curriculum Subcommittee-----Mrs. Deborah R. Miller, Chair
Mrs. Cindy Feinberg, Vice Chair
 - Technology Subcommittee-----Mr. Thomas F. Mantz
 - Student Activities Subcommittee-----Mr. James S. Pauloski, Chair
TBD, Vice Chair

It is recommended that the Board:

- *1. approve a tutorial agreement between Salisbury Township School District and KidsPeace National Hospital Tutorial Program for the provision of educational services for Student A.
- ***2. approve homebound instruction for Student B. **(Board Information Item 1)**
- *3. approve the attached list of student teachers from Kutztown University for the second semester of the 2006-2007 school term. **(Board Information Item 2)**
- ***4. approve a district elementary report card to be implemented beginning September, 2007.
- ***5. approve the Salisbury High School Program of Studies for 2007-2008.
- ***6. approve an overnight field trip for the Student Government to go to Georgetown University, Washington, DC from February 15 to February 18, 2007, to participate in Model UN.
- ***7. approve the establishment of a Frisbee Club.
- *8. approve the attached list of Salisbury Middle School Student Activity advisors and student representatives for 2006-2007. **(Board Information Item 3)**

- B. Finance Committee----- Mr. James S. Pauloski, Chair
 - Budget Subcommittee-----TBD, Chair
TBD, Vice Chair
 - Building, Grounds, and
Transportation Subcommittee-----Mr. Keith A. Reinsmith, Chair
Mr. George J. Gatanis, Vice Chair

XII. Unfinished Business (Committee Reports):

B. Finance Committee (continued):

It is recommended that the Board:

- ***1. approve the attached resolution authorizing the submission of a referendum question to the electors seeking voter approval for the levy, assessment and collection of an Earned Income and Net Profits Tax to annually fund Homestead and Farmstead exclusions. **(Board Information Item 4)**
- *2. approve the attached list of changes to the district's 2006-2007 real estate tax duplicate reflecting a net decrease in assessed value totaling \$6,300. **(Board Information Item 5)**
- *3. approve the renewal of the district's insurance coverage effective January 7, 2007, thru January 7, 2008 as presented by Hilb Rogal & Hobbs, agent, as follows:

<u>Coverage</u>	<u>Company</u>	<u>Premium</u>
Package Policy	PSBA/ACE, USA	\$ 76,554
Automobile	PSBA/ACE, USA	8,329
Boiler & Machinery	PSBA/ACE, USA	Included Above
School Board Legal	AIG/National Union	15,333
Umbrella	PSBA/Old Republic	<u>14,655</u>
	Total	\$114,871

- *4. approve the attached list of additions to the district's 2006-2007 school per capita list. **(Board Information Item 6)**
- **5. approve the attached contract with D'Huy Engineering, Inc. for architectural and engineering services for the design of the new water heater for Salisbury High School at a cost not to exceed \$10,000. **(Board Information Item 7)**
- *6. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Salisbury Boys' Basketball Booster Club to use the library at the Salisbury High School on December 11, 2006, from 7:00 to 9:00 p.m. for a meeting. Class B—No charge for facility.
 - b. Salisbury Cheerleaders to use the cafeteria at the Salisbury High School on December 19, 2006, beginning at 5:00 p.m. for a Christmas pizza party. Class B—No charge for facility.
 - c. Salisbury Football Booster Club to use the library at the Salisbury High School on January 8, 2007, beginning at 7:00 p.m. for a meeting. Class B—No charge for facility.

XII. Unfinished Business (Committee Reports)

B. Finance Committee (continued):

*6. (continued):

- d. Girls' Basketball Booster Club to use the library at the Salisbury High School on January 17, 2007, from 6:00 to 7:00 p.m. for a meeting. Class B—No charge for facility.
- e. David Todd Smith Memorial Scholarship Basketball Tourney to use the parking lot, old gymnasium, new gymnasium and snack stand outside of new gymnasium at the Salisbury High School on March 16 tentatively from 6:00 to 10:00 p.m., March 17 from 8:00 a.m. to 6:00 p.m. and March 18, 2007, from 11:00 a.m. to 6:00 p.m. for a basketball tournament. Class B—No charge for facility.
- f. Drum Corps International to use the gym, 5 classrooms, cafeteria and fields at the Salisbury High School on July 7 from 8:00 a.m. to 5:00 p.m. for lodging and rehearsal for Southwind Drum & Bugle Corps. Class D—Charges: gymnasium-\$300; 5 classrooms-\$250; cafeteria w/out kitchen-\$100; designated grounds-\$100.
- g. PAGE to use the library at the Salisbury Middle School on December 20, 2006, from 6:30 to 8:00 p.m. for a presentation. Class B—No charge for facility.
- h. Drum Corps International to use the gymnasium, 5 classrooms, cafeteria (if necessary) and fields at the Salisbury Middle School on July 6 beginning at 7:00 a.m. through 4:00 p.m. on July 7, 2007, for lodging and rehearsal for the Pacific Crest Drum & Bugle Corps. Class D—Charges: Gymnasium-\$300/day; 5 classrooms-\$250/day; cafeteria without kitchen (if necessary)-\$100/day; and designated grounds-\$100/day.

C. Personnel Committee-----Mr. Russell R. Giordano, Chair

Policy Subcommittee-----Mrs. Deborah R. Miller, Chair
Mr. James S. Pauloski, Vice Chair

Employment Subcommittee/Act 93-----Mr. Russell R. Giordano, Chair
Mrs. Deborah R. Miller, Vice Chair

Contract Negotiations/
Administration Subcommittee-----Mr. Russell R. Giordano, Chair
Mr. James S. Pauloski, Vice Chair

XII. Unfinished Business (Committee Reports)

C. Personnel Committee (continued):

It is recommended that the Board:

- *1. approve the attached request of Lori McGinley for an FMLA leave effective tentatively April 10, 2007, as outlined in the Salisbury Township School District's FMLA Policy #435.1. (**Board Information Item 8**)
- *2. employ the following teachers to provide homebound instruction for a student previously approved for homebound instruction:

Peggy Smith	--	English
Carol Klinger	--	Adv. Apps & Standards Based Math
- *3. approve Peggy Smith to provide homebound instruction to Student B.
- *4. acknowledge tenure status for the following temporary professional employees as a result of 3 years of satisfactory service:

Susan Knight
Lorraine Stetzel
- *5. employ Jack Reynolds, 8 Barrel Run Road, Quakertown, PA 18951, pending completion of requirements, effective January 8, 2007, as a substitute supervisor of special education, on an as-needed-basis for the remainder of the 2006-2007 school term at \$70 per hour.
- ***6. approve a one-time stipend of \$1,384 for only the 2006-2007 school term for a music director for a spring show.
- *7. employ Donald J. Stratton III, 2445 Honeysuckle Road, Bethlehem, PA 18015, pending completion of requirements, as the middle school wrestling coach for the 2006-2007 school term at the 2006-2007 contractual rate of pay for this position (\$2,923).
- *8. employ Glenn Schantz, 2922 Sheffield Drive, Emmaus, PA 18049, as an assistant middle school wrestling coach for the 2006-2007 school term at the 2006-2007 contractual rate of pay for this position (\$2,317).
- *9. employ Taryn Kulp, 7460 Daisy Circle, Macungie, PA 18062, as the head softball coach for the 2006-2007 school term at the 2006-2007 contractual rate of pay for this position (\$4,532).
- *10. approve Jason Litzenberger, 1550 Herbert Street, Allentown, PA 18103, pending completion of requirements, as a volunteer assistant wrestling coach for the 2006-2007 school term without pay and/or benefits.

XII. Unfinished Business (Committee Reports)

C. Personnel Committee (continued):

- *11. approve the attached addendum dated January 17, 2007, to the substitute teachers' list. **(Board Information Item 9)**
- *12. approve the attached addendum dated January 17, 2007, to the substitute emergency teachers' list. **(Board Information Item 10)**
- *13. approve the attached addendum dated January 17, 2007, to the substitute clerical workers' list. **(Board Information Item 11)**
- *14. approve the attached addendum dated January 17, 2007, to the substitute instructional/non-instructional assistants' list. **(Board Information Item 12)**
- *15. approve the attached addendum dated January 17, 2007, to the substitute secretarial list. **(Board Information Item 13)**
- *16. approve the attached list of deletions dated January 17, 2007, to the substitute teachers' list. **(Board Information Item 14)**
- *17. approve the attached list of deletions dated January 17, 2007, to the substitute cafeteria workers' list. **(Board Information Item 15)**
- *18. approve the attached list of deletions dated January 17, 2007, to the substitute clerical workers' list. **(Board Information Item 16)**
- *19. approve the attached list of deletions dated January 17, 2007, to the substitute instructional/non-instructional assistants' list. **(Board Information Item 17)**

D. Allentown Public Library-----Mrs. Norma A. Cusick
(Non-Board Member)

E. Carbon Lehigh Intermediate Unit-----Mrs. Mary L. Ziegler
TBD (Alternate)

F. Lehigh Carbon Community College-----Mr. Thomas F. Mantz

G. Lehigh Career and
Technical Institute-----Mr. Keith A. Reinsmith
Mrs. Mary L. Ziegler

H. PSBA Legislative Policy Council-----Mrs. Deborah R. Miller

XIII. Solicitor's Report-----Atty. John E. Freund, III

XIV. Superintendent's Report-----Dr. Mary Anne Wright

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

There was a Board hearing held on Monday, January 8, 2007, to discuss a ballot question for Act 1.

Budget Meeting – Saturday, January 20, 2007 – 8:00 a.m. – Administration Building

Curriculum Subcommittee Meeting – Monday, January 29, 2007 – 7:00 p.m. –
Administration Building

District Technology Committee Meeting – Tuesday, February 5, 2007 – 7:00 p.m. –
High School Library

Executive Session – Wednesday, February 14, 2007 – 6:45 p.m. –
Administration Building (to discuss personnel issues)

Date of Regular Meeting – Wednesday, February 14, 2007 – 7:30 p.m. –
Administration Building

Building, Grounds & Finance Subcommittee Meeting – Tuesday, February 20, 2007 – 7:00 p.m.
Administration Building

XVIII. Board Information

1. Homebound Instruction, Student B
2. List of Student Teachers, Kutztown University
3. List of Student Activity Advisors and Representatives
4. Resolution, Referendum Question
5. Summary of Changes in Assessed Valuation
6. Per Capita List, 2006-2007
7. Letter dated January 8, 2007, and attachment, to Dr. Wright from Mr. Fazil
8. Request for FMLA, McGinley
9. Addendum, Substitute Teachers' List, 2006-2007
10. Addendum, Substitute Emergency Teachers' List, 2006-2007
11. Addendum, Substitute Clerical Workers' List, 2006-2007
12. Addendum, Substitute Instructional/Non-Instructional Assistants' List, 2006-2007
13. Addendum, Substitute Secretarial List, 2006-2007
14. Deletions, Substitute Teachers List
15. Deletions, Substitute Cafeteria Workers' List
16. Deletions, Substitute Clerical Workers' List
17. Deletions, Substitute Instructional/Non-Instructional Assistants' List
18. Revenue Budget Report, December 31, 2006

XVIII. Information Items (continued):

19. Summary Budget Report, December 31, 2006
20. Object Summary Budget Report, December 31, 2006
21. SHS, SMS, HST, WSE Enrollment Report, October, 2006
22. List of Board Members, 2007
23. CLIU Minutes, November 20, 2006
24. CLIU Update, November 2006
25. CLIU Update, December 2006
26. CLIU Board Briefs, November 20, 2006
27. CLIU Board Briefs, December 18, 2006
28. LCCC Sponsoring School District Update
29. LCCC President's Desk, October 2006
30. LCCC President's Desk, November 2006
31. Honor Roll List, First Marking Period, 2006-2007
32. SHS High School Newsletter, December 2006
33. HST Newsletter, December 2006
34. HST Newsletter, January 2007
35. WSE Newsletter, December 2006
36. WSE Newsletter, January 2007

XIX. Adjournment

- * ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE
- ** BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION
- *** BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION
- **** OTHER