

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors Regular Meeting Administration Building

Wednesday, March 14, 2007—7:30 P.M.

AGENDA

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representative's Report – George Holzer
Melissa Baumert
Michelle Fritchman
- V. Special Recognitions/Presentations
Richard C. Shankweiler—Retiring Director of Maintenance
- VI. Citizen's Inquiries and Comments Pertaining to Agenda Items
- VII. Minutes: February 17, 2007 Board Meeting
February 20, 2007 Building, Grounds/Finance Meeting
- VIII. Motion to Approve Agenda
- IX. Presentation of Bills
Total Expenditures 2/01/07 through 2/28/07 – \$2,844,327.09
Total Athletic Fund Expenditures 2/01/07 through 2/28/07 – \$15,675.91
Total Capital Improvement Fund Expenditures – 2/15/07 through 3/14/07 – \$13,085.99
Total GOB Project Expenditures 2/15/07 through 3/14/07 – \$11,325.58
- X. Treasurer's Reports
- XI. Secretary of Board

XII. Unfinished Business (Committee Reports)

- A. Education Committee-----Mrs. Deborah R. Miller, Chair
- Curriculum Subcommittee-----Mrs. Deborah R. Miller, Chair
Mrs. Cindy Feinberg, Vice Chair
- Technology Subcommittee-----Mr. Thomas F. Mantz
- Student Activities Subcommittee-----Mr. James S. Pauloski, Chair
TBD, Vice Chair

It is recommended that the Board:

- *1. approve a tutorial agreement between Salisbury Township School District and KidsPeace National Hospital Tutorial Program for the provision of educational services for Student A.
- *2. continue homebound instruction for Student B as indicated by the student's physician. **(Board Information Item 1)**
- ***3. approve the installation of wireless access in the Administration Building, Salisbury High School, Salisbury Middle School, Harry S Truman and Western Salisbury Elementary Schools.
- ***4. approve the purchase of laptop computer resources for the LifeSmarts course.

- B. Finance Committee----- Mr. James S. Pauloski, Chair
- Budget Subcommittee-----TBD, Chair
TBD, Vice Chair
- Building, Grounds, and
Transportation Subcommittee-----Mr. Keith A. Reinsmith, Chair
Mr. George J. Gatanis, Vice Chair

It is recommended that the Board:

- *1. approve the district's 2007-2008 real estate tax duplicate in the assessed amount of \$439,068,100.00.
- ***2. accept the district's local audit report for fiscal year ended June 30, 2006, as prepared by local auditors France, Anderson, Basile, and Company. **(Board Information Item 2)**
- *3. approve the district's participation in the PA Joint Purchasing Council Fuel Oil/Diesel Fuel/Unleaded Gasoline bid for 2007-2008. **(Board Information Item 3)**

XII. Unfinished Business (Committee Reports):

B. Finance Committee (continued):

- *4. approve the 5-year lease agreement with Xerox for a CC118 coin operated copier in the high school library. **(Board Information Item 4)**
- *5. approve the revised assessment on tax parcel 1702 641605785501 which was turned over to Portnoff for collection. **(Board Information Item 5)**
- *6. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. SHS Swim Team to use the cafeteria at the Salisbury High School on February 28, 2007, from 6:00 to 8:30 p.m.. for a pasta dinner. Class B—No charge for facility.
 - b. Salisbury Boys' Basketball Booster Club to use the library at the Salisbury High School on March 7, 2007, from 7:00 to 9:00 p.m. for a meeting. Class B—No charge for facility.
 - c. Football Booster Club to use the library at the Salisbury High School on March 12, 2007, beginning at 7:00 p.m. for a meeting. Class B—No charge for facility.
 - d. Salisbury Youth Association to use parking lot and baseball field at the Salisbury High School or the old gymnasium at the Salisbury High School in the event of rain, on April 22, 2007, from 12:30 to 3:30 p.m. for a baseball clinic. Class B—No charge for facility.
 - e. Cub Scout Pack 146 to use the cafeteria and auditorium at the Truman Elementary School on February 25, 2007, from 12:30 to 6:30 p.m. for an annual banquet. Class B—No charge for facility.
 - f. Salisbury Youth Association to use the cafeteria and auditorium at the Truman Elementary School on March 7, 2007, from 6:00 to 8:30 p.m. for a banquet. Class B—No charge for facility.

C. Personnel Committee-----Mr. Russell R. Giordano, Chair

Policy Subcommittee-----Mrs. Deborah R. Miller, Chair
Mr. James S. Pauloski, Vice Chair

Employment Subcommittee/Act 93-----Mr. Russell R. Giordano, Chair
Mrs. Deborah R. Miller, Vice Chair

Contract Negotiations/

Administration Subcommittee-----Mr. Russell R. Giordano, Chair
Mr. James S. Pauloski, Vice Chair

XII. Unfinished Business (Committee Reports)

C. Personnel Committee (continued):

It is recommended that the Board:

- *1. approve the first reading of the proposed Anti-Bullying policy. (**Board Information Item 6**)
- ****2. approve the proposed School Bus Video Surveillance policy. (**Board Information Item 7**)
- ***3. approve Mike DelPriore as a substitute for Richard Shankweiler from March 1 through June 30 for a stipend of \$4,300.00.
- ***4. approve Kim Snyder as a substitute Supervisor of Special Education from March 1 through June 13, 2007, for a stipend of \$3,277.00.
- ***5. modify the hourly rate to \$20.99 for Wayne Covely for temporarily filling the position as assistant director of maintenance beginning February 26, 2007, per the agreement between ESPA and Salisbury Township School District until he returns to his regular position.
- ***6. modify the hourly rate to \$19.08 for Brian Covely for temporarily filling the position of utility maintenance at the Truman Elementary School beginning February 26, 2007, per the agreement between ESPA and Salisbury Township School District until he returns to his regular position.
- *7. accept, with regret, the resignation, due to retirement, of Elisabeth Houseknecht, as a teacher at the Truman Elementary School effective at the end of the 2006-2007 school term. (**Board Information Item 8**)
- *8. accept with regret the resignation, due to retirement of JoAnn Dove as a custodian at the Salisbury High School effective at the end of the work day on June 29, 2007. (**Board Information Item 9**)
- *9. approve the request of Lisa Moyer, an ESL teacher at the Truman Elementary School for an FMLA effective on a date to be determined, as outlined in the Salisbury Township School District's FMLA Policy #435.1 (**Board Information Item 10**)
- *10. employ Mary Gibiser, 173, Graham Street, Bethlehem, PA 18015, as a full-time substitute teacher of grade 5 at the Truman Elementary School effective tentatively April 10 for the remainder of the 2006-2007 school term at a salary of \$150/day.

[Replaces: L. McGinley, leave]

XII. Unfinished Business (Committee Reports)

C. Personnel Committee (continued):

- *11. employ Joanne Eminhizer, 450 Pulaski Street, Apt. 2S, Bethlehem, PA 18018, as a full-time substitute teacher special education at the Salisbury Middle School effective March 1, 2007, for the remainder of the 2006-2007 school term at a salary of \$150/day.

[Replaces: K. Snyder, Subbing as Supv. of Special Education]
- *12. employ Mark Sawicki, 977 G Village Round, Wescosville, PA 18106, pending completion of requirements, as an assistant varsity football coach, for the remainder of the 2006-2007 school term.
- *13. employ Rachael Reinhart, 929 N. Penn Street, Allentown, PA 18102, pending completion of requirements, as the head field hockey coach for the remainder of the 2006-2007 school term.
- *14. employ John H. Keet, Jr. 1806 Piccadilly Circle, Allentown, PA 18103, pending completion of requirements, as a MS softball coach for the 2006-2007 school term at the contractual rate of pay for this position of \$2,811.
- *15. approve Harry Remaly, 2658 E. Texas Blvd., Allentown, PA 18103 as a volunteer assistant MS softball coach for the 2006-2007 school term without pay and/or benefits.
- *16. approve Joe Turri, 1156 Patricia Drive South, Allentown, PA 18103, as a volunteer assistant MS softball coach for the 2006-2007 school term without pay and/or benefits.
- *17. approve Dawn Cressman, 1761 Acker Street, Bethlehem, PA 18015, as a volunteer assistant JV softball coach for the 2006-2007 school term without pay and/or benefits.
- *18. approve Wayne Kucsan, 842 E. Juniata Street, Allentown, PA 18103, as a volunteer assistant JV softball coach for the 2006-2007 school term without pay and/or benefits.
- *19. approve the attached addendum dated March 14, 2007, to the substitute emergency teachers' list for the 2006-2007 school term. **(Board Information Item 11)**
- *20. approve the attached addendum dated March 14, 2007, to the substitute clerical workers' list. **(Board Information Item 12)**
- *21. approve the attached addendum dated March 14, 2007, to the substitute instructional/non-instructional assistants' list. **(Board Information Item 13)**

XII. Unfinished Business (Committee Reports)

D. Allentown Public Library-----Mrs. Norma A. Cusick
(Non-Board Member)

E. Carbon Lehigh Intermediate Unit-----Mrs. Mary L. Ziegler
TBD (Alternate)

It is recommended that the Board:

*1. approve the attached Facilities Plan Committee Report as adopted by the CLIU
Facilities Plan Committee on February 6, 2007. (**Board Information Item 14**)

F. Lehigh Carbon Community College-----Mr. Thomas F. Mantz

G. Lehigh Career and
Technical Institute-----Mr. Keith A. Reinsmith
Mrs. Mary L. Ziegler

H. PSBA Legislative Policy Council-----Mrs. Deborah R. Miller

XIII. Solicitor’s Report-----Atty. John E. Freund, III

XIV. Superintendent’s Report-----Dr. Mary Anne Wright

XV. New Business

XVI. Citizens’ Inquiries and Comments (General)

XVII. Announcements:

Building, Grounds/Finance Meeting – Monday, March 12, 2007 – 7:00 p.m.
Administration Building

Curriculum Subcommittee Meeting – Monday, March 26, 2007 – 7:00 p.m. –
Administration Building

Budget Meeting – Saturday, April 21, 2007 – 8:00 a.m. – Administration Building

Executive Session – Wednesday, April 18, 2007 – 6:45 p.m. –
Administration Building (to discuss personnel issues)

Date of Regular Meeting – Wednesday, April 18, 2007 – 7:30 p.m. –
Administration Building

Budget Meeting – Saturday, April 21, 2007 – 8:00 a.m. – Administration Building

Student Activities Subcommittee Meeting – Monday, April 23, 2007 – 7:00 p.m. –
Administration Building

XVIII. Board Information

1. Homebound Instruction, Student B
2. Financial Statements, June 30, 2006
3. Memorandum dated February 23, 2007, to Building & Grounds Supervisor from B. Fritzges
4. Xerox Lease Agreement, SHS
5. Memorandum to Mr. Kahler from Mr. Martucci
6. Proposed Policy 249 (Anti-Bullying)
7. Proposed School Bus Video Surveillance Policy
8. Letter dated March 1, 2007, to Dr. Wright from Mrs. Houseknecht
9. Letter dated March 7, 2007, to Dr. Wright from Mrs. Dove
10. FMLA Request, Mrs. Moyer
11. Addendum, Emergency Substitute Teachers' List, 2006-2007
12. Addendum, Substitute Clerical Workers' List, 2006-2007
13. Addendum, Substitute Instructional/Non-Instructional Assistants' List, 2006-2007
14. CLIU Facilities Plan Committee Report
15. Summary Budget Report, February 28, 2007
16. Revenue Budget Report, February 28, 2007
17. HS, SMS, HST, WSE Enrollment Report, February 2007
18. Email from Ms. Deeb re: Sports Chatter
19. Email from Ms. Deeb re: Sports Chatter
20. Letter from Mrs. Long, and attachment, dated February 14, 2007
21. CLIU Minutes, January 15, 2007
22. CLIU Update, February 2007
23. CLIU Board Briefs, February 19, 2007
24. LCCC President's Desk, January 2007
25. HST Newsletter, March 2007
26. WSE Newsletter, March 2007
27. Email to Dr. Wright from Mr. Hume re: LCTI Best of the Best

XIX. Adjournment

- * **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
- ** **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION**
- *** **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
- **** **OTHER**