

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors Regular Meeting Administration Building

Wednesday, June 20, 2007—7:30 P.M.

AGENDA

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representative's Report
- V. Special Recognitions/Presentations
- VI. Citizen's Inquiries and Comments Pertaining to Agenda Items
- VII. Minutes: Regular Board Meeting – May 9, 2007
- VIII. Motion to Approve Agenda
 - Total Expenditures 5/01/07 through 5/31/07 – \$2,565,279.30
 - Total Athletic Fund Expenditures 5/01/07 through 5/31/07 – \$14,809.19
 - Total Capital Improvement Fund Expenditures – 5/10/07 through 6/20/07 – \$25,127.00
 - Total GOB Projects Expenditures 5/10/07 through 6/20/07 – \$10,863.21
- X. Treasurer's Reports
- XI. Secretary of Board

XII. Unfinished Business (Committee Reports)

- A. Education Committee-----Mrs. Deborah R. Miller, Chair
- Curriculum Subcommittee-----Mrs. Deborah R. Miller, Chair
Mrs. Cindy Feinberg, Vice Chair
- Technology Subcommittee-----Mr. Thomas F. Mantz
- Student Activities Subcommittee-----Mr. James S. Pauloski, Chair
TBD, Vice Chair

It is recommended that the Board:

- ***1. approve the students on the attached list for graduation from the Salisbury High School on June 12, 2007, provided they have met all District and State requirements for graduation and are properly certified by Principal Hume.
(Board Information Item 1)
- ***2. approve the student handbooks for the 2007-2008 school term:
- Salisbury High School
Salisbury Middle School
Harry S Truman Elementary School
Western Salisbury Elementary School
- *3. approve Tuesday, September 4, 2007, as an Act 80 day per the attached revised 2007-2008 Act 80 schedule. **(Board Information Item 2)**
- ***4. approve the Technology & Learning Implementation Plan for 2007-2010.
- *5. approve the Tutorial Agreement between the Salisbury Township School District the KidsPeace National Hospital Tutorial Program or the Acute Partial Hospital Program for the provision of educational services for Student A.
- *6. approve the Tutorial Agreement between the Salisbury Township School District the KidsPeace National Hospital Tutorial Program or the Acute Partial Hospital Program for the provision of educational services for Student B.
- *7. approve the Tutorial Agreement between the Salisbury Township School District the KidsPeace National Hospital Tutorial Program or the Acute Partial Hospital Program for the provision of educational services for Student C.

XII. Unfinished Business (Committee Reports):

- B. Finance Committee----- Mr. James S. Pauloski, Chair
- Budget Subcommittee-----TBD, Chair
TBD, Vice Chair
- Building, Grounds, and
Transportation Subcommittee-----Mr. Keith A. Reinsmith, Chair
Mr. George J. Gatani, Vice Chair

It is recommended that the Board:

- ***1. formally approve the district's final 2007-2008 general fund operating budget reflecting total expenditures in the amount of \$31,178,579 and requiring a real estate tax levy of 41.881 mills.
- *2. approve the attached Stipulation of Counsel from the County of Lehigh Board of Assessment Appeals on parcel #549562544891 reducing the assessed value to \$1,585,000.00. **(Board Information Item 3)**
- *3. approve the 2006-2007 school real estate refund on parcel ID 17055496434130831 as attached in the amount of \$15,093.51. **(Board Information Item 4)**
- *4. approve the following as general fund depositories for 2007-2008:
- PA Local Government Investment Trust
Lafayette Ambassador Bank
PA School District Liquid Asset Fund
US Bank
- *5. approve the attached athletic supply bid for 2007-2008 in the amount of \$16,969.34. **(Board Information Item 5)**
- *6. approve the attached list of Highmark Blue Shield medical and prescription drug rates effective July 1, 2007. **(Board Information Item 6)**
- *7. approve the renewal of the district's sports and student accident insurance with Mid-Penn Insurance for an annual premium of \$7,555.00.
- *8. exonerate Berkheimer from the collection of the 2006-2007 school per capita taxes from 673 individuals subject to future audit as summarized on the attached. **(Board Information Item 7)**
- *9. authorize the business administrator to turn over 1,398 delinquent 2006-2007 school per capita names in the gross amount of \$20,970.00

XII. Unfinished Business (Committee Reports)

B. Finance Committee (continued):

- *10. certify the district's 2007-2008 school per capita tax list with 9,770 names at \$15.00/name or a total assessment of \$146,550.00.
- *11. approve the appointment of King, Spry, Herman, Freund & Faul, LLC, as solicitors for the 2007-2008 school year at a fee of \$10,000 for annual retainer, for services outside the retainer (non-litigation)--\$130 per hour for professional tasks and \$75 per hour for paraprofessional tasks; and for services outside of retainer (litigation)--\$145 per hour; \$120 per hour for non-adversary instructional service.
- ***12. approve the attached retainer proposal with D'Huy Engineering, Inc. for engineering services at a \$200 retainer per month and an hourly rate in accordance with the attached Fee Schedule. **(Board Information Item 8)**
- ***13. approve the agreement for resident project engineering services for proposed major renovations and addition to the Salisbury High School for the Salisbury Township School District. **(Board Information Item 9)**
- ***14. approve the attached agreement with School Reach Instant Parent Contact for the 2007-2008 school term. **(Board Information Item 10)**
- *15. approve the agreement with Dr. Michele D. Jones for medical services provided as athletic and school physician as per the attachment at a cost of \$7,672.15 for the 2007-2008 school year. **(Board Information Item 11)**
- *16. approve a contract with Janice Zellin as a Substitute Service Coordinator effective September 1, 2007, for the 2007-2008 school term at the agreed salary of \$10,000.
- ***17. approve Student Type A lunch prices in the amount of \$2.00 per meal for elementary meals and \$2.30 per meal for secondary meals.
- ***18. approve the 2007-2008 food service fund budget as attached. **(Board Information Item 12)**
- ***19. approve participation in the Lehigh Schools Consortium Trust which will provide a self insurance program for Dental Benefits. The Salisbury Township Board of Directors appoints Susan Famularo as the Trustee on behalf of the Salisbury Township School District.

XII. Unfinished Business (Committee Reports)

B. Finance Committee (continued):

- ***20. approve the attached resolution supporting Pennsylvania House Bill 446 that amends the Public School Code to transfer funding responsibility for cyber charter schools to the Commonwealth and require greater accountability from cyber charter schools. **(Board Information Item 13)**
- *21. award the district floor covering bid to Metro Design Center in the amount of \$21,745.00. **(Board Information Item 14)**
- **22. approve Operational Procedure for IS #2 Extended Term Pricing Agreement Transportation Service Option #2 for the Salisbury High School and Western Salisbury Elementary School as attached from July 1, 2007 to June 30, 2012. **(Board Information Item 15)**
- *23. approve the KidsPeace Administrative Services Compensation Agreement. **(Board Information Item 16)**
- *24. have the Salisbury Township School District enter into a 1-year contract – July 1, 2007 through June 30, 2008 with KidsPeace to have the District act as Legal Education Agent for KidsPeace to receive funds to be used in support of its educational program for students under the Provisions of Act 30/316. **(Board Information Item 17)**
- *25. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Wilkes University to use classrooms at the Salisbury High School on May 9, 16, 23, 30; June 13, 20, 25; July 2 to July 19, 2007, as scheduled with the building principal, for graduate courses for area teachers. Class D: Charges: Classrooms--\$50/each/each day.
 - b. Salisbury Booster Club to use the library at the Salisbury High School on June 11, 2007, beginning at 7:00 p.m. for a meeting. Class B—No charge for facility.
 - ***c. Salisbury Football to use the old gymnasium/locker room, football practice field and new gymnasium (if rain occurs) at the Salisbury High School on Tuesdays and Thursdays from 7:30 to 9:00 a.m. and Mondays and Fridays from 9:30 to 11:00 a.m. from June 11 to August 10, 2007. Class D—Fee waived.
 - d. SYA Soccer/SHS Girls Soccer to use the soccer field at the Salisbury Middle School on June 2, 2007, from 9:00 a.m. to 3:00 p.m. for a soccer clinic. Class B—No charge for facility.

XII. Unfinished Business (Committee Reports)

B. Finance Committee (continued):

25. (continued):

- e. SYA to use the gymnasium at the Salisbury Middle School on June 2 from 9:30 to 11:30 a.m. and June 3, 2007, from 12:00 to 2:00 p.m. for basketball. Class B—No charge for facility.
- f. Girls Scouts to use the playground at the Truman Elementary School or the gymnasium in the event of rain on May 10, 2007, from 6:00 to 7:00 p.m. for a Brownie meeting. Class B—No charge for facility.
- g. Horizon Church to use the parking lot, multi-purpose room and a classroom at the Truman Elementary School for church service and one classroom for children’s education on Sunday mornings until June, 2008. Class C—Charges: All-Purpose Room--\$40/day; Classroom--\$40.00/day.
- h. Paragon Transit to use the Board Room at the Administration Building on May 22, 2007, from 9:00 to 10:00 a.m. for a drivers’ safety meeting. Class B—No charge for facility.

C. Personnel Committee-----Mr. Russell R. Giordano, Chair

Policy Subcommittee-----Mrs. Deborah R. Miller, Chair
Mr. James S. Pauloski, Vice Chair

Employment Subcommittee/Act 93----- Mr. Russell R. Giordano, Chair
Mrs. Deborah R. Miller, Vice Chair

Contract Negotiations/
Administration Subcommittee-----Mr. Russell R. Giordano, Chair
Mr. James S. Pauloski, Vice Chair

It is recommended that the Board:

- ***1. accept with regret the resignation of William Hume as principal of the Salisbury High School effective June 30, 2007. **(Board Information Item 18)**
- ***2. accept with regret the resignation of Matthew Cole as assistant principal of the Salisbury Middle School effective June 30, 2007. **(Board Information Item 19)**
- *3. accept with regret the resignation of Laura Korona as a half-time teacher of health at the Salisbury Middle School effective September 1, 2007. **(Board Information Item 20)**

XII. Unfinished Business (Committee Reports)

C. Personnel Committee (continued):

- *4. accept with regret the resignation of Deborah J. Pelc as a library assistant at the Truman Elementary School effective July 7, 2007. **(Board Information Item 21)**
- *5. accept with regret the resignation, due to retirement, of Roslyn Frey as a cafeteria worker at the Truman Elementary School effective July 24, 2007. **(Board Information Item 22)**
- *6. accept with regret the resignation of Nancy Scholz as a part-time library assistant at the Salisbury Middle School effective at the end of the 2006-2007 school term. **(Board Information Item 23)**
- *7. correct the effective date of Stephanie Maciag's retirement to July 25, 2007.
- *8. accept with regret the resignation of Christine Lerew as the middle school choral director effective at the end of the 2006-2007 school term. **(Board Information Item 24)**
- *9. adopt the attached resolution recognizing Jo Ann Dove on the occasion of her retirement. **(Board Information Item 25)**
- *10. adopt the attached resolution recognizing Roslyn A. Frey on the occasion of her retirement. **(Board Information Item 26)**
- *11. adopt the attached resolution recognizing Elisabeth B. Houseknecht on the occasion of her retirement. **(Board Information Item 27)**
- *12. adopt the attached resolution recognizing Carrie L. Laible on the occasion of her retirement. **(Board Information Item 28)**
- *13. adopt the attached resolution recognizing Stephanie A. Maciag on the occasion of her retirement. **(Board Information Item 29)**
- *14. adopt the attached resolution recognizing Deborah J. Pelc on the occasion of her retirement. **(Board Information Item 30)**
- *15. acknowledge tenure status for the following temporary professional employees as a result of 3 years of satisfactory service:

Christina A. Attar
Roger K. McFillin
Eric M. Molitoris
Angela A. Xander

XII. Unfinished Business (Committee Reports)

C. Personnel Committee (continued):

- ***16. approve the attached list of administrative salaries. **(Board Information Item 31)**
- ***17. approve the attached list of Confidential Non-Union Support Staff salaries. **(Board Information Item 32)**
- ***18. amend page 2 of the Act 93 Agreement removing the position of Director of Maintenance and adding the position of Director of Facilities. **(Board Information Item 33)**
- ***19. approve the Head Cooks Agreement. **(Board Information Item 34)**
- ***20. approve the addition of a 53% special education teacher effective with the 2007-2008 school term.
- ***21. increase the time of Marilyn Nocerino from a 47% special education teacher to a 100% special education teacher at the Salisbury Middle School effective August 27, 2007, at a salary of \$55,608.
- ***22. employ Heather L. Morningstar, 121 Eagle Street, Emmaus, PA 18049, as the principal of the Salisbury High School effective July 1, 2007, at a salary of \$85,288.

[Current District Employment: Asst. Principal, SHS

Replaces: B. Hume, resigned]
- ***23. employ Jennifer Aponick, 172 Grier Avenue, Barnesville, PA 18214, pending completion of requirements, as Supervisor of Special Education effective July 1, 2007, at a salary of \$73,500.

[Replaces: P. Vlasaty, resigned]
- ***24. employ William F. Brackett, 125 Main Street, West Easton, PA 18042, pending completion of requirements, as Director of Facilities at a prorated salary of \$75,000 beginning July 16, 2007.
- ***25. continue to employ Mike Del Priore as a substitute for the Director of Maintenance from July 1 through July 15, 2007, for a stipend of \$500.

XII. Unfinished Business (Committee Reports)

C. Personnel Committee (continued):

- *26. appoint the following individuals as department chairpersons for the 2007-2008 school term at an annual stipend of \$2,652:

Robyn Balsai	--	English/Reading
Nan Chladny	--	World Languages
Adele Clemmer	--	Social Studies
Cathie Meholic	--	Mathematics
Ruth Smith	--	Science/Technology Education

- *27. employ Kelly Wetherhold to monitor the summer Educational Options Program for the summer of 2007 at the hourly curriculum rate of \$33.50.

- *28. employ Connie Yost, 843 S. 24th Street, Allentown, PA 18103, as the head cook at the Western Salisbury Elementary School effective with the start of the 2007-2008 school term at the hourly rate per the head cooks' agreement for the 2007-2008 school term.

[Current District Employment: Cafeteria, WSE

Replaces: C. Laible, retired]

- *29. reclassify Nancy Holler, 1717 Crownwood Street, Allentown, PA 18103, from a part-time non-instructional assistant to part-time instructional assistant at the Salisbury High School effective retroactive to May 10, 2007.
- ***30. approve the individuals on the extracurricular activities positions list for the 2007-2008 school term (pending completion of requirements) at the 2007-2008 contractual rate of pay for these positions. **(Board Information Item 35)**
- *31. approve the following volunteer assistant twirling coaches for the 2007-2008 school term without pay and/or benefits:

Amie Sentz 1784 Elinor Street Bethlehem, PA 18015	Julie Sentz 1088 1 st Avenue Hellertown, PA 18055
Lynn Unger 1618 Maumee Avenue Allentown, PA 18103	Chrissy Young 435 N. Main Street Allentown, PA 18104

- *32. approve the following volunteer assistant girls' tennis coaches for the 2007-2008 school term without pay and/or benefits:

Cheryl Roberts 1914 Box Elder Road Allentown, PA 18103	Kelly Wetherhold 201 N. 5 th Street Emmaus, PA 18049
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XII. Unfinished Business (Committee Reports)

C. Personnel Committee (continued):

- *33. approve the following volunteer assistant football coaches for the 2007-2008 school term without pay and/or benefits:

Trev Marcks
701 Harrison Street
Apt. 227
Allentown, PA 18103

Dan Mohry
1774 Virginia Avenue
Bethlehem, PA 18015

- *34. approve Matthew Tobias as a volunteer assistant JV girls' tennis coach for the 2007-2008 school term without pay and/or benefits.
- *35. approve the attached addendum dated June 20, 2007, to the 2006-2007 substitute teachers' list for the 2006-2007 school term. **(Board Information Item 36)**
- *36. approve the attached addendum dated June 20, 2007, to the 2006-2007 substitute custodians list. **(Board Information Item 37)**

D. Allentown Public Library-----Mrs. Norma A. Cusick
(Non-Board Member)

E. Carbon Lehigh Intermediate Unit-----Mrs. Mary L. Ziegler
TBD (Alternate)

F. Lehigh Carbon Community College-----Mr. Thomas F. Mantz

It is recommended that the Board:

- *1. approve the Agreement of Sponsorship for Claire M. Egan, 1640 Bobalew Trail, Allentown, PA, to attend Northampton Community College in the Culinary Arts program beginning Fall, 2007. **(Board Information Item 38)**
- *2. approve the Agreement of Sponsorship for Stacy Tibensky, 1611 Broadway, Bethlehem, PA, to attend Northampton Community College in the Dental Hygiene program beginning Fall, 2007. **(Board Information Item 39)**

G. Lehigh Career and
Technical Institute-----Mr. Keith A. Reinsmith
Mrs. Mary L. Ziegler

It is recommended that the Board:

- *1. approve the 2007-2008 Lehigh Career & Technical Institute Academic Center budget in the amount of \$956,980. **(Board Information Item 40)**

XII. Unfinished Business (Committee Reports):

H. PSBA Legislative Policy Council-----Mrs. Deborah R. Miller

It is recommended that the Board:

- *1. approve submission for PSBA 2007-2008 Legislative Platform. (**Board Information Item 41**)

XIII. Solicitor's Report-----Atty. John E. Freund, III

XIV. Superintendent's Report-----Dr. Mary Anne Wright

XV. New Business

XVI. Citizens' Inquiries and Comments (General)

XVII. Announcements:

There was an Executive Session held after the Student Activities Meeting on June 11, 2007, to discuss personnel issues.

There was an Executive Session held on June 14, 2007, to discuss personnel issues.

Executive Session – Wednesday, August 15, 2007 – 6:45 p.m. –
Administration Building (to discuss personnel issues)

Date of Regular Meeting – Wednesday, August 15, 2007 – 7:30 p.m. –
Administration Building

XVIII. Board Information (continued):

XVIII. Board Information

1. Class Roll
2. Revised Act 80 Schedule for 2007-2008
3. Stipulation of Counsel
4. Memorandum dated May 18, 2007 to Mr. Kahler from Mr. Martucci
5. Athletic Bid Supply List, 2007-2008
6. Letter dated May 10, 2007, to Mrs. Famularo from Mr. MacGee
7. Per Capita Tax Exonerations
8. Retainer Proposal, D'Huy Engineering, Inc.
9. Agreement for Resident Project Engineering Services, SHS
10. School Reach Instant Parent Contact Agreement
11. Medical Services Contract, Jones
12. Food Service Fund Budget, 2007-2008
13. Resolution, HB 446

XVIII. Board Information (continued):

14. Floor Covering Bids
15. School Pool Offers
16. KidsPeace Administrative Services Compensation Agreement
17. KidsPeace Act 30/316 Agreement
18. Memorandum dated May 24, 2007, to Dr. Wright from Mr. Hume
19. Letter dated May 22, 2007, to Dr. Wright from Mr. Cole
20. Letter dated June 14, 2007, to STSD from Ms. Korona
21. Letter dated May 8, 2007, to Mrs. Samide from Mrs. Pelc
22. Letter dated May 24, 2007, from Mrs. Frey
23. Letter dated May 24, 2007, to Mr. Cassidy from Mrs. Scholz
24. Letter dated June 11, 2007, to Mr. Cassidy from Mrs. Lerew
25. Resolution, Dove
26. Resolution, Frey
27. Resolution, Houseknecht
28. Resolution, Laible
29. Resolution, Maciag
30. Resolution, Pelc
31. List of Salaries, Administrators
32. List of Salaries, Confidential Non-Union Support
33. Amended Page 2 of Act 93 Agreement
34. Head Cooks Agreement, 2007-2008
35. Extracurricular Activities Positions List, 2007-2008
36. Addendum, Substitute Teachers' List, 2006-2007
37. Addendum, Substitute Custodians' List, 2006-2007
38. Agreement of Sponsorship, Egan
39. Agreement of Sponsorship, Tibensky
40. LCTI Budget, 2007-2008
41. 2007-2008 Legislative Platform Information
42. Summary Budget Report, May 30, 2007
43. Revenue Budget Report, May 30, 2007
44. Facilities and Finance Meeting Dates, 2007-2008 school term
45. SHS, SMS, HST, WSE Enrollment Report, May 2007
46. CLIU Minutes, April 16, 2007
47. CLIU Update, May 2007
48. LCCC President's Desk, April 2007
49. LCCC High School Connections
50. LCCC Sponsoring School District Update, June 2007
51. P.J.A.S. Winners
52. Sports Chatter, Ms. Deeb
53. The Falcon Courier, Vol. 27, No. 4, June 4, 2007
54. The Falcon Flyer, Vol. 9, No. 2, Spring 2007
55. SMS Yearbook, 2006-2007

XIX. Adjournment

- * **ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE**
- ** **BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION**
- *** **BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION**
- **** **OTHER**