

SALISBURY TOWNSHIP SCHOOL DISTRICT

Board of School Directors Regular Meeting Administration Building

Wednesday, October 18, 2006—7:30 P.M.

AGENDA

- I. Call to Order by Board President
- II. Pledge of Allegiance
- III. Roll Call
- IV. Student Representative's Report – George Holzer
Melissa Baumert
Michelle Fritchman
- V. Special Recognitions/Presentations

David W. Steidel, Retiring Board Member

Act I Presentation – Susan Famularo
- VI. Citizen's Inquiries and Comments Pertaining to Agenda Items
- VII. Minutes: September 13, 2006 Regular Meeting
September 19, 2006 Special Meeting
- VIII. Presentation of Bills

Total Expenditures 9/01/06 through 9/30/06 – \$6,103,148.38

Total Athletic Fund Expenditures 9/01/06 through 9/30/06 – \$28,335.88

Total Capital Improvement Fund Expenditures – 9/14/06 through 10/18/06 – \$30,020.92

Total GOB Project Expenditures 9/14/06 through 10/18/06 – \$1,034.97
- IX. Treasurer's Reports
- X. Secretary of Board

XI. Unfinished Business (Committee Reports)

A. Motion to Approve Agenda

B. Education Committee-----Mrs. Deborah R. Miller, Chair

Curriculum Subcommittee-----Mrs. Deborah R. Miller, Chair
Mrs. Cindy Feinberg, Vice Chair

Technology Subcommittee-----Mr. Thomas F. Mantz

Student Activities Subcommittee-----Mr. James S. Pauloski, Chair
TBD, Vice Chair

It is recommended that the Board:

- *1. approve a tutorial agreement between Salisbury Township School District and KidsPeace National Hospital Tutorial Program for the provision of educational services for Student A.
- *2. approve the attached list of high school student activity advisors and student representatives for 2006-2007. **(Board Information Item 1)**

C. Finance Committee----- Mr. James S. Pauloski, Chair

Budget Subcommittee-----TBD, Chair
TBD, Vice Chair

Building, Grounds, and
Transportation Subcommittee-----Mr. Keith A. Reinsmith, Chair
Mr. George J. Gatani, Vice Chair

It is recommended that the Board:

- *1. approve the refund of the 2000 through 2005 school real estate taxes in the amount of \$29.14 on tax parcel 1704 548577573442-1 as attached. **(Board Information Item 2)**
- *2. approve the refund of the 2000 through 2005 real estate taxes in the amount of \$4,231.23 on tax parcel 1704 548577582028-1 as attached. **(Board Information Item 2)**
- *3. approve the attached list of additions to the district's 2006-2007 school per capita tax list. **(Board Information Item 3)**
- *4. approve the attached list of changes to the district's 2006-2007 real estate tax duplicate reflecting a net increase in assessed value totaling \$34,750.00. **(Board Information 4)**

XI. Unfinished Business (Committee Reports):

C. Finance Committee (continued):

- *5. approve the proposal from Pitney Bowes to lease a DM 500 Digital Mailing System including maintenance for a cost of \$153.00/month for sixty (60) months.
- *6. approve the proposal and contract with Pitney Bowes for the renewal of the high school postage meter at a cost of \$135.00 per month for fifty-one (51) months.
- ****7. appoint The Law Offices of Ira Weiss as special counsel at a rate of \$150.00 per hour plus expenses.
- *8. approve the attached swimming pool agreement for 2006-2007 with KidsPeace. **(Board Information Item 5)**
- *9. approve the school bus schedules for the 2006-2007 school year.
- *10. approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:
 - a. Salisbury Boys' Basketball Booster Club to use the library at the Salisbury High School on October 2, 2006, from 7:00 to 9:00 p.m. for a meeting. Class B—No charge for facility.
 - b. Salisbury Football Booster Club to use the library at the Salisbury High School on October 10, 2006, beginning at 7:00 p.m. for a meeting. Class B—No charge for facility.
 - c. King Philip Regional High School to use the football field stadium without lights at the Salisbury High School on November 5, 2006, from 8:00 a.m. to 1:00 p.m. for a marching band dress rehearsal for USSBA Open Championship. Class D—Charges: Stadium without lights -- \$400/day.
 - d. Salisbury Youth Association to use the parking lot and old gymnasium at the Salisbury High School on December 3, 2006 and January 14, 2007, from 10:00 a.m. to 2:00 p.m. and January 6, 27 and February 3, 2007, from 8:00 a.m. to 12:00 noon for SYA wrestling matches. Class B—No charge for facility.
 - e. Salisbury Youth Association to use the old gymnasium at the Salisbury High School from October 22, 2006 to March 25, 2007, as scheduled with the building principal, for SYA basketball. Class B—No charge for facility.

XI. Unfinished Business (Committee Reports)

C. Finance Committee (continued):

*10. (continued):

- f. Swim Team Booster Club to use the library at the Salisbury Middle School on September 28, 2006, from 7:00 to 8:30 p.m. for a meeting. Class B—No charge for facility.
- g. Salisbury Youth Association to use the gymnasium at the Salisbury Middle School on dates beginning November 1, 2006 to March 25, 2007, as scheduled with the building principal, for SYA basketball. Class B—No charge for facility.
- h. Salisbury Youth Association to use the gymnasium at the Truman Elementary School beginning November 3, 2006 to March 8, 2007, as scheduled with the building principal, for SYA basketball. Class B—No charge for facility.
- i. Daisy Scouts USA to use the gymnasium at the Western Salisbury Elementary School on Wednesdays from 3:15 to 4:30 p.m. for meetings. Class B—No charge for facility.
- j. Girl Scouts to use the auditorium at the Western Salisbury Elementary School on Mondays from 3:15 to 5:00 p.m. for meetings. Class B—No charge for facility.

D. Personnel Committee-----Mr. Russell R. Giordano, Chair

Policy Subcommittee-----Mrs. Deborah R. Miller, Chair
Mr. James S. Pauloski, Vice Chair

Employment Subcommittee/Act 93----- Mr. Russell R. Giordano, Chair
Mrs. Deborah R. Miller, Vice Chair

Contract Negotiations/
Administration Subcommittee-----Mr. Russell R. Giordano, Chair
Mr. James S. Pauloski, Vice Chair

It is recommended that the Board:

- *1. accept with regret the resignation due to retirement of Richard C. Shankweiler as Maintenance Director effective March 30, 2007. **(Board Information Item 6)**

XI. Committee Reports (continued):

D. Personnel Committee (continued):

- *2. accept with regret the resignation of William J. Ferrara as assistant principal of the Salisbury High School effective TBD. **(Board Information Item 7)**
- *3. accept with regret the resignation of Shannon K. O'Loughlin as a full-time instructional assistant at the Salisbury High School effective October 20, 2006. **(Board Information Item 8)**
- *4. accept with regret the resignation of Violet Covely as a cafeteria helper at the Western Salisbury Elementary School effective retroactive to September 22, 2006. **(Board Information Item 9)**
- *5. accept with regret the resignation of Christine Carmody effective at the end of the 2006 football season as junior varsity cheerleading coach. **(Board Information Item 10)**
- *6. approve the attached revised job description for school nurse. **(Board Information Item 11)**
- *7. employ Kathleen Houlik, 1770 Piccadilly Circle, Allentown, PA 18103, as a part-time instructional assistant at the Salisbury High School effective retroactive to September 18, 2006, for 4 hours/day, 5 days/week at the 4th step of the new hirees' salary schedule for instructional assistants (\$13.26/hour)

[Current District Employment: Per diem substitute instructional assistant]
- *8. employ Yolanda Davis, 1039 N. Tacoma Street, Allentown, PA 18109, as a part-time learning support instructional assistant at the Truman Elementary School effective retroactive to September 25, 2006, for 4 hours/day, 5 days a week at the 1st step of the new hirees' salary schedule for instructional assistants (\$11.27/hour).

[Replaces: K. Mogel, resigned]
- *9. employ Betty Engle, 193 Main Street, Emmaus, PA 18049, as a cafeteria helper at the Salisbury High School for 3 hours/day, 5 days/week effective retroactive to September 18, 2006, at the 1st step of the new hirees' salary schedule for cafeteria helpers (\$9.72/hour).

[Replaces: L. Severn, resigned]

Current District Employment: Per diem substitute cafeteria helper]

XI. Unfinished Business (Committee Reports)

D. Personnel Committee (continued):

- *10. transfer Gorget Bitar, 650 E. Paoli Street, Allentown, PA 18103, to the 4.5 hours/5 days/week cafeteria helper position at the Salisbury Middle School effective retroactive to September 18, 2006, at the 3rd step of the 2006-2007 new hires' salary schedule for cafeteria helpers (\$10.87/hour).

[Replaces: J. Dorward, resigned]

Current District Employment: 4 hour cafeteria helper, SMS]

- *11. modify the hourly rate to \$19.08 for Gary Bast for temporarily filling in the position as utility maintenance at Western Salisbury Elementary School beginning September 18, 2006, per the agreement between ESPA and Salisbury Township School District.
- ***12. approve the salary for the superintendent for 2006-2007 effective retroactive to July 1, 2006, as agreed upon by the Board of School Directors. **(Board Information Item 12)**
- ***13. approve a one-time employer contribution to the Superintendent's 403 B plan, an amount matching the Superintendent's contribution not to exceed 1% of the Superintendent's salary, for the 2006-2007 year. This contribution will be made by July 15, 2007, in addition to the contracted contribution.
- *14. employ Chris Baumer, 2280 Ballybunion Road, Center Valley, PA 18034, pending completion of requirements, as assistant swimming coach for the 2006-2007 school term at the contractual rate of pay for this position (\$2,473).
- *15. approve the attached addendum dated October 18, 2006, to the substitute teachers' list. **(Board Information Item 13)**
- *16. approve the attached substitute emergency teachers' list dated October 18, 2006. **(Board Information Item 14)**
- *17. approve the attached emergency substitute nurses' list dated October 18, 2006. **(Board Information Item 15)**
- *18. approve the attached addendum dated October 18, 2006, to the substitute cafeteria helpers' list. **(Board Information Item 16)**

VIII. Unfinished Business (Committee Reports)

D. Personnel Committee (continued):

- *19. approve the attached addendum dated October 18, 2006, to the substitute clerk typists' list. **(Board Information Item 17)**
- *20. approve the attached addendum dated October 18, 2006, to the substitute custodians' list. **(Board Information Item 18)**
- *21. approve the attached addendum dated October 18, 2006, to the substitute instructional/non-instructional assistants' list. **(Board Information Item 19)**
- *22. approve Jessica Lynn Mulberger, 277 Valley Park South, Bethlehem, PA 18018, pending completion of requirements, as a volunteer assistant varsity/junior varsity girls' basketball coach for the 2006-2007 school term without pay and/or benefits.

E. Allentown Public Library-----Mrs. Norma A. Cusick
(Non-Board Member)

F. Carbon Lehigh Intermediate Unit-----Mrs. Mary L. Ziegler
TBD (Alternate)

G. Lehigh Carbon Community College-----Mr. Thomas F. Mantz

H. Lehigh Career and
Technical Institute-----Mr. Keith A. Reinsmith
Mrs. Mary L. Ziegler

I. PSBA Legislative Policy Council-----Mrs. Deborah R. Miller

XII. Solicitor's Report-----Atty. John E. Freund, III

XIII. Superintendent's Report-----Dr. Mary Anne Wright

XIV. New Business

XV. Citizen's Inquiries and Comments (General)

XVI. Announcements:

Executive Session – Wednesday, September 13, 2006, after Board Meeting to discuss personnel issues—Administration Building

XVI. Announcements (continued):

Tax Study Commission – Monday, October 9, 2006

Buildings & Grounds & Finance Meeting – Monday, October 23, 2006 – 7:00 p.m. –
Administration Building

Grade Configuration Meeting – Wednesday, October 25, 2006, -- 7:00 p.m. –
Administration Building

Curriculum Subcommittee Meeting – Monday, October 30, 2006 – 7:00 p.m. –
LCTI

Tax Study Commission Meeting – Monday, November 6, 2006 – 7:00 p.m. –
Administration Building

Tax Study Commission Meeting – Monday, November 13, 2006 – 7:00 p.m. –
Administration Building

Executive Session – Wednesday, November 15, 2006 – 6:45 p.m. –
Administration Building (to discuss personnel issues)

Date of Regular Meeting – Wednesday, November 15, 2006 – 7:30 p.m. –
Administration Building

Building, Grounds & Finance Meeting – Monday, November 20, 2006 – 7:00 p.m. –
Administration Building

XVII. Board Information

1. SHS Student Activity Accounts, 2006-2007
2. Letter dated September 26, 2006, to Mrs. Famularo from Mrs. Minger
3. Additions to Per Capita Tax List, 2006-2007
4. Summary of Changes in Assessed Valuation, October 18, 2006
5. Swimming Pool Agreement, KidsPeace
6. Letter dated October 2, 2006, to Dr. Wright from Mr. Shankweiler
7. Letter dated October 6, 2006, to Dr. Wright from Mr. Ferrara
8. Letter dated October 3, 2006, to Mr. Hume from Ms. O'Loughlin
9. Letter from Mrs. Covely
10. Letter dated October 7, 2006, to Ms. Deeb from Ms. Carmody

XVI. Board Information (continued):

11. Revised Job Description, School Nurse
12. Salary Sheet, Superintendent
13. Addendum, Substitute Teachers' List, 2006-2007
14. Emergency Substitute Teachers' List, 2006-2007
15. Emergency Substitute Nurses' List, 2006-2007
16. Addendum, Substitute Cafeteria Workers' List, 2006-2007
17. Addendum, Substitute Clerk Typists' List, 2006-2007
18. Addendum, Substitute Custodians' List, 2006-2007
19. Addendum, Substitute Instructional/Non-Instructional Assistants' List, 2006-2007
20. SHS, SMS, HST, WSE Enrollment Report, September 2006
21. Summary Budget Report, September 30, 2006
22. Revenue Budget Report, September 30, 2006
23. Object Summary Budget Report, September 30, 2006
24. CLIU Minutes, August 21, 2006
25. CLIU Update, September 2006
26. CLIU Board Briefs, September 18, 2006
27. LCCC Minutes, August 3, 2006
28. LCCC Minutes, September 7, 2006
29. LCCC High School Connections
30. LCCC Fall 2006 Act 48 Courses
31. LCCC President's Desk, August 2006
32. LCTI September Update
33. HST Newsletter, October 2006
34. WSE Newsletter, October 2006

XVIII. Adjournment

- * ADMINISTRATIVE RECOMMENDATION, NO PRIOR BOARD KNOWLEDGE
- ** BOARD PRESIDENT OR COMMITTEE CHAIR AND ADMINISTRATIVE RECOMMENDATION
- *** BOARD COMMITTEE AND ADMINISTRATIVE RECOMMENDATION
- **** OTHER