

SALISBURY TOWNSHIP SCHOOL DISTRICT  
Minutes of Board of School Directors Meeting

February 15, 2006

A regular meeting of the Board of School Directors of the Salisbury Township School District was called to order by Mr. Giordano at 7:37 p.m. on Wednesday, February 15, 2006, in the Administration Building, 1140 Salisbury Road, Allentown, PA.

Pledge of Allegiance

Board Members Present: Mrs. Feinberg, Mr. Gatanis, Mr. Giordano, Mr. Mantz, Mrs. Miller, Mr. Pauloski, Mr. Reinsmith, and Mrs. Ziegler

Board Members Absent: Mr. Steidel

Also Present: Mrs. Famularo, Attorney Freund, Mrs. Homiak, and Mrs. Wright

Student Representative Report

Chris Hoolehan, student representative to the Board, reported that the Senior Class is busy with prom preparations. The Senior Class is sponsoring a fashion show to raise funds for the prom. The Sophomore and Junior classes are conducting fundraisers.

Student Government held a successful pep rally. Rodeo day is scheduled for next week. The Snowball dance has been rescheduled for March 11<sup>th</sup>. Student Government and Key Club will be helping out with the senior citizen luncheon. SADD is working on different activities for prom week.

Antonella DiMatteo, student representative, told the Board that the Key Club is still working at soup kitchens and also reading to students at Truman Elementary School. The Art Show will be held on April 2<sup>nd</sup> at the Allentown Art Museum.

The rifle team made it to the team state finals. The district swimming championship will be March 3<sup>rd</sup> and 4<sup>th</sup>.

Special Recognitions/  
Presentations

None

Citizen's Inquiries  
And Comments  
Regarding Agenda Items

None

Approval of Minutes

Motion by Miller, seconded by Feinberg, to approve the minutes of the January 18, 2006, Regular Meeting with a correction under the Education section. Mrs. Miller announced that the next Curriculum Subcommittee meeting is scheduled for January 30, 2006, not June 30, 2006.

VOTE:	YES	--	<u>8</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>1</u>

Motion carried.

Presentation of Bills

Motion by Pauloski, seconded by Reinsmith, to approve the following expenditures:

Total Expenditures 1/01/06 through 1/31/06 – \$2,363,113.62

Total Athletic Fund Expenditures 1/01/06 through 1/31/06 – \$11,044.48

Total Capital Improvement Fund Expenditures – 1/19/06 through 2/15/06 – \$0

Total GOB Project Expenditures 1/19/06 through 2/15/06 – \$0

VOTE:	YES	--	<u>8</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>1</u>

Motion carried.

Treasurer's Report

Motion by Mantz, seconded by Reinsmith to approve the January Treasurer's report.

VOTE:	YES	--	<u>8</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>1</u>

Motion carried.

Secretary of Board  
the

Mrs. Famularo, the business administrator, gave a Power Point presentation on district's audited Financial Statement for the 2004/2005 school year. There is a motion on the agenda this evening to approve this Financial Statement. Mrs. Famularo gave a brief budget to actual analysis. Our revenues exceeded expenditures by \$274,974. This surplus increases our fund balance for the 2004/2005 year to \$1,689,855. Four areas that exceeded budget amounts were: delinquent tax revenues, interest earnings, business privilege tax revenues, and current real estate tax collections.

Secretary of Board (continued)

Mrs. Famularo gave the Board the results of the food service account. This account has experienced an operating gain of \$16,000. A large part of this is attributed to good cost control in the food area. Mrs. Famularo stated the equipment in the cafeterias is very outdated and could break down at any time.

Mrs. Famularo attended the governor's budget presentation and told the Board the district should receive the hold harmless amount of a 2% increase in Basic Education or \$39,000, a 2% increase in Special Education or \$14,873, and the Accountability Block Grant should increase by \$20,000.

Mr. Giordano congratulated and thanked Mrs. Famularo for her hard work in the food service area. Mrs. Famularo gave the credit to Denise Steiger for taking control of the operation.

Approval of Agenda

Motion by Miller, seconded by Pauloski, to approve the regular and supplemental agendas.

VOTE:	YES	--	<u>8</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>1</u>

Motion carried.

B. Education Committee

Mrs. Miller announced that the next Curriculum Subcommittee meeting is scheduled for Monday, February 27, 2006, and will be held at the administration building.

Motion by Miller, seconded by Mantz, to approve Items B-1 and B-2 on the regular agenda:

B-1. Tutorial Agreement

approve the Tutorial Agreement between the Salisbury Township School District and the KidsPeace National Hospital Tutorial Program or the Acute Partial Hospital Program for the provision of educational services for Student A.

B-2. SHS Program of Studies, 2006/2007

approve the Salisbury High School program of studies for 2006-2007.

VOTE:	YES	--	<u>8</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>1</u>

Motion carried.

UNFINISHED BUSINESS (continued)

B. Education Committee (continued)

Mr. Giordano asked for an update on Technology and Student Activities.

Technology – None

Student Activities – None

C. Finance Committee

Mr. Pauloski announced that a Finance Committee meeting is scheduled for Tuesday, February 21, 2006.

Motion by Pauloski, seconded by Mantz, to approve Items C-1 to C-9 on the regular and supplemental agendas.

C-1. Telcove Contract

approve a five-year contract with Telcove for local and long distance telephone service beginning July 1, 2006 until June 30, 2011, as accepted by the district on February 1, 2006. **(Board Information Item 1)**

C-2. Cafeteria Quarterly

approve the attached cafeteria account quarterly treasurer's report reflecting an ending cash balance in the amount of \$72,417.91 for the period ending December 31, 2005. **(Board Information Item 2)**

C-3. Student Activity  
Quarterly

approve the attached student activity fund financial report reflecting an ending cash balance in the amount of \$130,041.60 as of December 31, 2005. **(Board Information Item 3)**

C-4. Paragon Transit  
Contract Addendum

approve the attached Paragon Transit Contract addendum for PM activity runs effective September, 2006. **(Board Information Item 4)**

C-5. Local Audit Report  
2004/2005

approve the district's local audit report for fiscal year ended June 30, 2005, as prepared by local auditors France, Anderson, Basile and Company. **(Board Information Item 5)**

C-6. Per Capita Additions

approve the attached list of additions to the district's 2005-2006 school per capita tax list. **(Board Information Item 6)**

UNFINISHED BUSINESS (continued)C. Finance Committee (continued)C-7. Use of Facilities

approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:

- a. Salisbury Boys Basketball Booster Club to use the library at the Salisbury High School on February 1, 2006, from 7:00 to 8:30 p.m. for a meeting. Class B—No charge for facility.
- b. Salisbury Football Booster Club to use the library at the Salisbury High School on February 6, 2006, beginning at 7:00 p.m. for a meeting. Class B—No charge for facility.
- c. Salisbury Cheerleaders to use the cafeteria at the Salisbury High School on February 23, 2006, from 4:30 to 7:30 p.m. for a end-of-year banquet. Class B—No charge for facility.
- d. Kim's Tae Kwon Do School to use the cafeteria, parking lot, new gymnasium, and concession stand at the Salisbury High School on April 29, 2006, from 9:00 a.m. to 7:00 p.m. for a Tae Kwon Do Tournament. Class D—Charges: Cafeteria-\$100.00; new gymnasium-\$300.00; concession stand.
- e. Salisbury Youth Association to use the parking lot and baseball field at the Salisbury High School from May 1 to August 1, 2006, as scheduled with the building principal for practice and games for SYA Legion and Connie Mack baseball teams. Class B—No charge for facility.
- f. SMS Girls' Basketball to use the cafeteria at the Salisbury Middle School on February 4, 2006, from 12:30 to 2:30 p.m. for basketball. Class B—No charge for facility.
- g. SHS Swim Booster Club to use the library at the Salisbury Middle School on February 23, 2006, from 7:00 to 8:30 p.m. for a parent meeting. Class B—No charge for facility.
- h. Salisbury Youth Association to use the softball field at the Salisbury Middle School from March 15 to August 15, 2006, as scheduled with the building principal for practice and games for SYA softball. Class B—No charge for facility.

UNFINISHED BUSINESS (continued)C. Finance Committee (continued)C-7. Use of Facilities (continued)

- i. Salisbury Youth Association to use the parking lot and baseball field at the building principal, for practice and games for Lehigh Valley League Midget Knee-Hi baseball team. Class B—No charge for facility.
- j. Falcon Wrestling Club to use the cafeteria, kitchen/serving and preparing areas, and parking lot at the Salisbury Middle School on March 17 from 4:00 to 10:00 p.m. and March 18, 2006, from 6:00 a.m. to 8:00 p.m. for wrestling tournament. Class B—No charge for facility.
- k. Institute of Reading Development in affiliation with Kutztown University to use 1 classroom at the Salisbury Middle School as scheduled with the building principal for July and August, 2006. Class D—Charges: Classroom-\$50/day.
- l. Paragon Transit to use the multi-purpose room at the Truman Elementary School on January 24, 2006, from 8:00 a.m. to 12:00 noon for a safety meeting. Class B—No charge for facility.
- m. Salisbury Youth Association to use the baseball field at the Truman Elementary School from March 15 to July 20, 2006, as scheduled with the building principal, for practice and games for girls' in-house and junior traveling softball. Class B—No charge for facility.
- n. SMS – Prosper to use the auditorium, cafeteria, parking lot, multi-purpose room, library, 1 classroom and gymnasium at the Western Salisbury Elementary School on February 12, 15, 19, 22, 26; March 1, 5, 8, 12, 15, 19, 22, 26, and 29, 2006 from 5:30 to 8:00 p.m. for the Strengthening Family Program for 6<sup>th</sup> grade families.
- o. Salisbury Youth to use the varsity softball field at the Western Salisbury Elementary School from March 15 to August 20, 2006, as scheduled with the building principal, for senior girls' softball practice and games and practice for 8 and 9 year old Western Salisbury boys. Class B—No charge for facility.
- p. Salisbury Swim Booster Club to use the cafeteria at the Salisbury High School on March 2, 2006, from 6:00 to 7:30 p.m. for a pasta dinner for SHS Swim Team. Class B—No charge for facility.

UNFINISHED BUSINESS (continued)

C. Finance Committee (continued)

C-7. Use of Facilities (continued)

- q. Cub Scout Pack 146 to use the auditorium and cafeteria at the Truman Elementary School on February 26, 2006, from 1:00 to 6:00 p.m. for a Scout Blue and Gold Banquet. Class B—No charge for facility.

C-8. District Capital Improvement Plan approve the agreement for capital improvement plan for the district as attached. **(Board Information Item 29)**

C9. SMS Refrigerator approve the purchase of one refrigerator for the middle school cafeteria from Howard Refrigeration in the amount of \$5,900.

<b>VOTE ON C-1 to C-7q And C-9</b>	VOTE: YES	-- <u>8</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>1</u>

Motion carried.

<b>VOTE ON C-8</b>	VOTE: YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>1</u> (Gatanis)
	ABSENT	-- <u>1</u>

Motion carried.

Mr. Giordano asked for an update on Building, Grounds & Transportation and Budget subcommittees.

BGT Subcommittee - Mr. Reinsmith reported to the audience that the Building & Grounds Subcommittee met on February 13<sup>th</sup>. At that meeting D'Huy Engineering's review of the entire district's facility capital improvement plan was discussed in detail. This issue was voted on this evening. This plan will be integrated with the review of the academic programs in the Fall.

Budget Subcommittee – None

D. Personnel Committee Mrs. Miller stated that items D-3 and D-5 will be pulled for an individual hand vote.

UNFINISHED BUSINESS (continued)D. Personnel Committee (continued)

Motion by Miller, seconded by Reinsmith, to approve Item D-3 on the regular agenda:

D-3. Filidore Extension of FMLA approve the request of Jessica Filidore, teacher at the Western Salisbury Elementary School for an extension of a general leave of absence for the 2006-2007 school term without pay and/or benefits except as outlined in the agreement between the Salisbury Township School District and the Salisbury Education Association. **(Board Information Item 9)**

VOTE	YES	-- <u>7</u>
	NO	-- <u>1</u> (Pauloski)
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>1</u>

Motion carried.

Motion by Miller, seconded by Gatanis, to approve Item D-5 on the regular agenda:

D-5. Ludwig Transfer approve the transfer of Robert Ludwig from a half-time (50%) health teacher at the Salisbury Middle School to full-time physical education teacher at the Harry S Truman/Western Salisbury Elementary Schools effective February 21, 2006, per the agreement between Robert Ludwig, Salisbury Education Association and the Salisbury Township School District.

[Replaces: J. Halenar, resigned]

VOTE	YES	-- <u>7</u>
	NO	-- <u>1</u> (Miller)
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>1</u>

Motion carried.

Motion by Miller, seconded by Pauloski, to approve Items D-1 through D-18 excluding Items D-3 and D-5:

D-1. Moyer Resignation accept with regret the resignation of Christine Moyer as a part-time cafeteria helper at the Truman Elementary School effective retroactive to February 3, 2006. **(Board Information Item 7)**

UNFINISHED BUSINESS (continued)D. Personnel Committee (continued)

- D-2. Magditch FMLA approve the request of Denise D. Magditch, teacher at the Truman Elementary School, for an FMLA leave effective tentatively March 27, 2006, for the birth and caring of child for 12 weeks as outlined in the Salisbury Township School District's FMLA Policy #435.1 and a general leave of absence for the remainder of the 2005-2006 school term without pay and/or benefits except as outlined in the agreement between the Salisbury Township School District and the Salisbury Education Association. **(Board Information Item 8)**
- D-4. Castagna Employment employ Meredith Castagna, 100 Ramapo Trail, B-4, Allentown, PA 18104, as a full-time long-term substitute teacher of 7<sup>th</sup> grade math at the Salisbury Middle School effective retroactive to January 30, 2006, for the remainder of the 2005-2006 school term at the 1 B step of the 2005-2006 teachers' salary schedule.
- [Replaces: C. Mugavero, leave
- Current District  
Employment: Day-to-day substitute teacher]
- D-6. Mogel Employment employ Karen Ann Mogel, 40 North Sycamore Street, Macungie, PA 18062, as a part-time learning support instructional assistant at the Truman Elementary School for 4 hours/day, 5 days/week effective retroactive to January 31, 2006 at the 1<sup>st</sup> step of the 2005-2006 new hires' salary scheduled for instructional assistants (\$10.68/hour).
- [Replaces: P. Kozero, resigned
- Current District  
Employment: Day-to-day substitute instructional assistant]
- D-7. Huddle Employment employ Jeromy Huddle, 2013 Washington Street, Allentown, PA 18103, pending completion of requirements as a JV wrestling coach for the 2005-2006 school term at the contractual rate of pay for this position.
- D-8. Cerco Employment employ Andrew Cerco as a middle school softball coach for the 2005-2006 school term at the contractual rate of pay for this position.
- D-9. Forsythe Volunteer Assistant Football Coach approve Alphonse Forsythe, 701 Fiot Avenue, Bethlehem, PA 18015, pending completion of requirements, as a volunteer assistant football coach for the 2006-2007 school term without pay and/or benefits.

UNFINISHED BUSINESS (continued)D. Personnel Committee (continued)

- D-10. Zaborowski Volunteer Assistant HS Girls' Soccer Coach approve Danielle Zaborowski, 1528 Maumee Avenue, Allentown, PA 18103, as a volunteer assistant HS girls' soccer coach for the 2005-2006 school term without pay and/or benefits.
- D-11. Keck Volunteer Assistant Field & Track Coach approve David Keck, 1504 E. Susquehanna Street, Allentown, PA 18103, as a volunteer assistant field and track coach for the 2005-2006 school term without pay and/or benefits.
- D-12. Addendum Substitute Teachers' List approve the attached addendum to the substitute teachers' list for the 2005-2006 school term. **(Board Information Item 10)**
- D-13. Addendum Substitute Instructional/Non Instructional Assistants' List approve the attached addendum to the substitute instructional/non-instructional assistants' list for the 2005-2006 school term. **(Board Information Item 11)**
- D-14. Addendum Substitute Cafeteria Workers' List approve the attached addendum to the substitute cafeteria workers' list for the 2005-2006 school term. **(Board Information Item 12)**
- D-15. Neikam Resignation accept with regret the resignation of Steven Neikam as a teacher at the Salisbury Middle School effective at the end of the work day on February 24, 2006. **(Board Information Item 30)**
- D-16. Brichta Retirement accept with regret the resignation, due to retirement, of Joan M. Brichta, secretary at the Western Salisbury Elementary School effective August 15, 2006. **(Board Information Item 31)**
- D-17. Magann Resignation accept with regret the resignation of Patricia Magann as chairperson of the Health and Physical Education Department effective February 21, 2006. **(Board Information Item 32)**
- D-18. Baer Employment employ Melissa Baer, 1324 Wood Lane, Breinigsville, PA 18031, pending completion of requirements, as a middle school assistant swimming advisor for the 2005-2006 school term at the contractual rate of pay for this position.

VOTE	YES	-- <u>8</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>1</u>

Motion carried.

UNFINISHED BUSINESS (continued)

E. Allentown Public Library No Report

F. Carbon Lehigh  
Intermediate Unit No Report

G. Lehigh Carbon  
Community College Mr. Mantz announced that the proposed LCCC budget was included in the Board packet for everyone’s perusal. A further presentation by representatives of LCCC will be given at the March Board meeting and this budget will be on the March agenda for approval.

There was a special presentation on a proposal to change the method of funding for LCCC. This would be a change to the charter and each district would have to approve the change. The funding method would change from a pay per student to one where the funding becomes a real estate based appropriation. This would be a major change.

H. Lehigh Career and  
Technical Institute Mrs. Ziegler attended the recent LCTI meeting where there was a presentation for PSBA’s Standards for the Effective School Governance and the Code of Conduct that they are asking each district to officially adopt. Mrs. Miller will further discuss this topic during her PSBA report.

Mr. Gatani recently toured several labs at LCTI and stated the Dr. Hornberger has done a fantastic job. The equipment in the labs is state of the art.

I. PSBA Legislative  
Policy Council school Mrs. Miller updated the Board on several bills. Senate Bill 298 requires all board members to undergo mandatory training. Under the bill PDE would prescribe, approve, and administer courses. The training would consist of a minimum of 40 hours and school board members would have to pass an examination within 9 months of being elected to office. PSBA is opposing the bill. This bill is being proposed for school board members only. There is no provision for paying for this “required” training and thus would be another unfunded mandate. It is Mrs. Miller’s recommendation to put this on the agenda for the March Board meeting.

HB 1866 and HB 1867 recently passed the House. These bills increase dollar amounts requiring advertising and bidding of contracts requiring telephonic quotes.

amendment HB 1860 raises the bid level from \$4,000 to \$18,000 for bidding. The amendment regarding prevailing wage obligations was defeated.

Special Session House Bill 39 relating to Property Tax Relief was defeated 197-0. There will be a House-Senate Conference Committee to work out the

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UNFINISHED BUSINESS (continued)

PSBA Legislative

Policy Council (continued)

differences in the bill. Differences continue to be the Senate's preference to raise local earned income tax and personal income tax to offset property tax, vs. the House preference to increase or expand state taxes that could be combined with local tax efforts to decrease property taxes. Other differences will be the exceptions to backend referendum.

Mrs. Miller will attend the PSBA Legislative Conference in Hershey on March 5<sup>th</sup> and 6<sup>th</sup>. Voting on the 5 legislative priorities will take place at the conference.

Solicitor's Report

None

Superintendent's Report

Mrs. Wright announced that graduation will be June 11<sup>th</sup>, at 4 p.m. and will be held at Allentown Symphony Hall.

Mrs. Wright recently attended the LCTI Skills USA competition held at Agricultural Hall. Salisbury students Shawn Hunsicker, Benjamin Lander, Shattah and Amy Ziegler received awards at the competition.

Jeffrey

Mrs. Wright has completed over 150 meetings with staff members from all buildings to talk about climate in the buildings and communications across the district. This information will be incorporated into our planning, either in the budget or district goals.

There will be an IU School Board Conference on March 29<sup>th</sup>. Please let us know if any Board member plans to attend.

New Business

Mr. Giordano announced that there is an additional motion to be added under the New Business portion of the meeting:

approve Mrs. Ziegler as the district's representative to the Carbon Lehigh Intermediate Unit.

Motion by Miller, seconded by Pauloski to approve Item-1 and Item-2 on the regular agenda:

Item-1. District Goals

approve the attached District goals for the 2005-2006 school term. **(Board Information Item 13)**

Item-2 CLIU Representative

approve Mrs. Ziegler as the district's representative to the Carbon Lehigh Intermediate Unit.

NEW BUSINESS (continued)

VOTE	YES	-- <u>8</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>1</u>

Motion carried.

Citizen's Inquiries

And Comments

Jennifer Brown, 2956 Parkview Lane, Allentown, a parent of 2 students attending Western Salisbury Elementary School thanked the Board for representing the children and for their hard work.

Announcements

There will be an Executive Session prior to and after the February 15, 2006 Board Meeting to discuss personnel and legal issues.

Finance/Budget Subcommittee Meeting – Tuesday, February 21, 2006 – 7:00 p.m. – Administration Building

Date of Regular Meeting – Wednesday, March 15, 2006 – 7:30 p.m. – Administration Building

Executive Session – Wednesday, March 15, 2006 – 6:45 p.m. – Administration Building (to discuss personnel issues)

Curriculum Subcommittee Meeting – Monday, March 27, 2006 – **LCTI with dinner**

Board Information

1. TelCove Voice Service Agreement
2. Cafeteria Account Quarterly Treasurer's Report, December 31, 2005
3. Student Activity Fund Quarterly Financial Report, December 31, 2005
4. Paragon Transit Contract Addendum
5. Financial Statements, June 30, 2005
6. Per Capita Tax Additions, 2005-2006
7. Letter dated January 23, 2006. to Mrs. Steiger from Ms. Moyer
8. Letter dated January 27, 2006, and attachment, from Mrs. Magditch
9. Letter dated February 3, 2006, to Mrs. Wright from Mrs. Filidore
10. Addendum, Substitute Teachers' List, 2005-2006
11. Addendum, Substitute Instructional/Non-Instructional Assistants' List, 2005-2006
12. Addendum, Substitute Cafeteria Workers' List, 2005-2006
13. District Goals, 2005-2006

14. Summary Budget Report, January 31, 2006
15. Revenue Budget Report, January 31, 2006

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Board Information (continued)

16. Enrollment Reports—SHS, SMS, HST, WSE
17. Letter to Mrs. Wright from Mr. Snyder
18. CLIU Update, January, 2006
19. CLIU Board Briefs, January 19, 2006
20. Proposed 2006-2007 CLIU Operating Budget
21. Proposed 2006-2007 LCCC budget
22. LCCC President's Desk, December, 2005
23. Email from Mr. Lane re: FBLA
24. Awards/Honors/Special Recognitions
25. The Falcon Courier, Vol. 26, No. 2, February 3, 2006
26. The Falcon Flyer, Vol. 8, No. 1, Winter 2006
27. HST Newsletter, February, 2006
28. WSE Newsletter, February, 2006
29. Agreement, Capital Improvement
30. Letter dated February 14, 2006, to Mrs. Wright from Mr. Neikam
31. Letter dated February 10, 2006, to Mrs. Wright from Mrs. Brichta
32. Letter dated february 15, 2006, to Mrs. Wright from Mrs. Magann

Adjournment

Motion by Pauloski, seconded by Mantz, to adjourn the meeting at 8:49 p.m.

VOTE:	YES	--	<u>8</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>1</u>

Motion carried.

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Susan H. Famularo  
Board Secretary

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Ann E. Homiak  
Assistant to Board Secretary

