

SALISBURY TOWNSHIP SCHOOL DISTRICT
Minutes of Board of School Directors Meeting

June 20, 2007

A regular meeting of the Board of School Directors of the Salisbury Township School District was called to order by Mr. Giordano at 7:44 p.m. on Wednesday, June 20, 2007, in the Administration Building, 1140 Salisbury Road, Allentown, PA.

Pledge of Allegiance

Board Members Present: Mrs. Feinberg, Mr. Gatanis, Mr. Giordano, Mr. Mantz,
Mrs. Miller, Mr. Pauloski, and Mrs. Ziegler

Board Members Absent: Mrs. Heffelfinger and Mr. Reinsmith

Also Present: Mrs. Homiak, Attorney Roddick, and Dr. Wright

Also Absent: Mrs. Famularo

Student Representative
Report None

Special Recognitions/
Presentations Dr. Wright and Mrs. Samide recognized the following retirees and thanked them for their years of dedication to the Salisbury Township School District. They were each presented with a Certificate of Recognition.

Jo Ann Dove Retiring Custodian, SHS
Rosyln A. Frey, Retiring Cafeteria Helper, HST
Elisabeth B. Houseknecht, Retiring Teacher, HST
Carrie L. Laible, Retiring Head Cook, WSE
Deborah J. Pelc, Retiring Library Assistant, HST
Stephanie A. Maciag, Retiring Teacher, HST (not in attendance)

The Board and administration congratulated all the retirees.

Citizens' Inquiries
And Comments
Regarding Agenda Items None

Approval of Minutes

Motion by Mantz, seconded by Ziegler, to approve the minutes of:

May 9, 2007 Board Meeting
 May 21, 2007 Special Board Meeting
 May 21, 2007 Building & Grounds Meeting

VOTE:	YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

Motion carried.

Approval of Agenda

Motion by Ziegler, seconded by Miller, to approve the agenda with a correction to Item C-21. It should be corrected to read "Western Salisbury Elementary School":

VOTE:	YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

Motion carried.

Presentation of Bills

Motion by Pauloski, seconded by Mantz, to approve the following expenditures:

Total Expenditures 5/01/07 through 5/31/07 – \$2,565,279.30

Total Athletic Fund Expenditures 5/01/07 through 5/31/07 – \$14,809.19

Total Capital Improvement Fund Expenditures – 5/10/07 through 6/20/07
 – \$25,127.00

Total GOB Projects Expenditures 5/10/07 through 6/20/07 – \$10,863.21

**VOTE on General,
Athletic, & Capital
Improvement**

VOTE:	YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

Motion carried.

**VOTE on GOB
Expenditures**

VOTE:	YES	-- <u>6</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>1</u> (Gatanis)
	ABSENT	-- <u>2</u>

Motion carried.

Treasurer's Report

Motion by Ziegler, seconded by Miller, to approve the May Treasurer's Report:

VOTE:	YES	--	<u>7</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>2</u>

Motion carried.

Secretary of Board Report

Mrs. Homiak, assistant to the board secretary, gave Mrs. Famularo's report in her absence.

Our tax collector has submitted a request for additional compensation for the collection of property tax installments. Installment payments were made mandatory for school districts by Act 1. Per the requirement of Act 1, the school district must consider this request within 45 days. Act 1 allows School Boards to adjust the tax collector's compensation on installment payments until January 31, 2009. The Act states that the Board may consider the increase. There is no requirement to increase it.

It is unknown at this time how many taxpayers will take advantage of the installment payment program. Currently, about 84% of our real estate taxes are paid in the discount period. Installment payments must be paid at the base amount and cannot take advantage of the 2% discount. The district is providing the tax collector with software to ease the collection process for installment payments. One feature of this software should ease the input of payments from mortgage companies.

At this time, the administration recommends no increase in compensation. Further, we request the tax collector gather the following data regarding the collection of installment payments and provide us with a report addressing the following:

- Additional payments collected.
- Additional time to process payments
- Time saved from processing mortgage payments by using the new software

The information can be provided to us by March 2008, for reconsideration and evaluation to determine if an increase is warranted for the 2008-2009 year.

Earlier this year the Board approved the district's participation in the CSIU joint purchasing bid for diesel, unleaded gasoline, and #2 fuel oil. Bids were opened and the prices came in lower than those for 2006/07. Diesel is \$32.5/gal. less, unleaded gasoline is \$.04/gal. less, and #2 fuel oil is \$.02/gal. less.

The district received \$79,055.24 in special education contingency funds from PDE. These funds cannot be budgeted from year to year.

Secretary of Board Report (continued)

Dr. Wright thanked Mrs. Perron-Jones on completing the paperwork involved in order for our district to receive the special education contingency funds.

Dr. Wright will send a follow-up letter to our tax collector explaining the Board's response to her request.

A. Education Committee

Motion by Miller, seconded by Mantz, to approve Items A-1 to A-7 on the regular agenda:

A-1. SHS Graduation List

approve the students on the attached list for graduation from the Salisbury High School on June 12, 2007, provided they have met all District and State requirements for graduation and are properly certified by Principal Hume.
(Board Information Item 1)

A-2. Student Handbooks
2007-2008

approve the student handbooks for the 2007-2008 school term:
Salisbury High School
Salisbury Middle School
Harry S Truman Elementary School
Western Salisbury Elementary School

A-3. Revised Act 80
Schedule

approve Tuesday, September 4, 2007, as an Act 80 day per the attached revised 2007-2008 Act 80 schedule. **(Board Information Item 2)**

A-4. Technology &
Learning Implementation
Plan 2007-2010

approve the Technology & Learning Implementation Plan for 2007-2010.

A-5. Tutorial Agreement

approve the Tutorial Agreement between the Salisbury Township School District the KidsPeace National Hospital Tutorial Program or the Acute Partial Hospital Program for the provision of educational services for Student A.

A-6. Tutorial Agreement

approve the Tutorial Agreement between the Salisbury Township School District the KidsPeace National Hospital Tutorial Program or the Acute Partial Hospital Program for the provision of educational services for Student B.

A-7. Tutorial Agreement

approve the Tutorial Agreement between the Salisbury Township School District the KidsPeace National Hospital Tutorial Program or the Acute Partial Hospital program for the provision of educational services for Student C.

VOTE:	YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

Motion carried.

UNFINISHED BUSINESS (continued)

A. Education Committee (continued)

Mr. Giordano asked for an update on Technology and Student Activities.

Technology

Mr. Mantz thanked Randy Ziegenfuss for the Technology Learning Implementation Plan that he created this year. This was a very well done plan that will help our district move forward.

Mr. Ziegenfuss stated that the District Technology Committee will probably meet quarterly next school year.

Student Activities

Mr. Pauloski announced there was a Student Activities meeting held on June 11th.

B. Finance Committee

Motion by Pauloski, seconded by Mantz, to approve Item B-1, the district budget for 2007-2008, on the regular agenda:

ROLL CALL VOTE

Mrs. Feinberg	YES
Mr. Gatanis	YES
Mr. Giordano	YES
Mrs. Heffelfinger	ABSENT
Mr. Mantz	YES
Mrs. Miller	YES
Mr. Pauloski	YES
Mr. Reinsmith	ABSENT
Mrs. Ziegler	YES

Motion carried.

Motion by Pauloski, seconded by Miller, to approve Items B-2 to B-25h:

Mr. Pauloski asked Dr. Wright to further explain Item B-14, the School Reach Instant Parent Contact. He wanted to know if parents with siblings would get multiple telephone calls. Dr. Wright explained we are still working out the details. Lists could be set up by grade level or school if an emergency should arise.

Mrs. Feinberg asked how we selected this particular program. Dr. Wright responded that there were 3 vendors that gave demonstrations on their products and references were checked. This particular program has the most user friendly format within the same price range.

UNFINISHED BUSINESS (continued)B. Finance Committee (continued)

- B-1. General Fund Budget 2007-2008 formally approve the district's final 2007-2008 general fund operating budget reflecting total expenditures in the amount of \$31,178,579 and requiring a real estate tax levy of 41.881 mills.
- B-2. Stipulation of Counsel approve the attached Stipulation of Counsel from the County of Lehigh Board of Assessment Appeals on parcel #549562544891 reducing the assessed value to \$1,585,000.00. **(Board Information Item 3)**
- B-3. Real Estate Refund approve the 2006-2007 school real estate refund on parcel ID 17055496434130831 as attached in the amount of \$15,093.51. **(Board Information Item 4)**
- B-4. General Fund Depositories approve the following as general fund depositories for 2007-2008:
PA Local Government Investment Trust
Lafayette Ambassador Bank
PA School District Liquid Asset Fund
US Bank
- B-5. Athletic Supply Bid approve the attached athletic supply bid for 2007-2008 in the amount of \$16,969.34. **(Board Information Item 5)**
- B-6. Medical & Prescription Drug Rates 07/08 approve the attached list of Highmark Blue Shield medical and prescription drug rates effective July 1, 2007. **(Board Information Item 6)**
- B-7. Sports & Student Accident Insurance approve the renewal of the district's sports and student accident insurance with Mid-Penn Insurance for an annual premium of \$7,555.00.
- B-8. Per Capita Exonerations 06/07 exonerate Berkheimer from the collection of the 2006-2007 school per capita taxes from 673 individuals subject to future audit as summarized on the attached. **(Board Information Item 7)**
- B-9. Delinquent Per Capita 06/07 authorize the business administrator to turn over 1,398 delinquent 2006-2007 school per capita names in the gross amount of \$20,970.00
- B-10. School Per Capita Tax List 07/08 certify the district's 2007-2008 school per capita tax list with 9,770 names at \$15.00/name or a total assessment of \$146,550.00.
- B-11. Solicitor Appointment approve the appointment of King, Spry, Herman, Freund & Faul, LLC, as solicitors for the 2007-2008 school year at a fee of \$10,000 for annual retainer, services outside the retainer (non-litigation)--\$130 per hour for professional tasks and \$75 per hour for paraprofessional tasks; and for services outside of retainer (litigation)--\$145 per hour; \$120 per hour for non-adversary instructional service.

UNFINISHED BUSINESS (continued)C. Finance Committee (continued)

- B-12. D'Huy Retainer approve the attached retainer proposal with D'Huy Engineering, Inc. for engineering services at a \$200 retainer per month and an hourly rate in accordance with the attached Fee Schedule. **(Board Information Item 8)**
- B-13. Resident Project Engineering Services approve the agreement for resident project engineering services for proposed major renovations and addition to the Salisbury High School for the Salisbury Township School District. **(Board Information Item 9)**
- B-14. School Reach Instant Parent Contact Agreement 07/08 approve the attached agreement with School Reach Instant Parent Contact for the 2007-2008 school term. **(Board Information Item 10)**
- B-15. Athletic & School Physician Agreement approve the agreement with Dr. Michele D. Jones for medical services provided as athletic and school physician as per the attachment at a cost of \$7,672.15 for the 2007-2008 school year. **(Board Information Item 11)**
- B-16. Substitute Service Coordinator approve a contract with Janice Zellin as a Substitute Service Coordinator effective September 1, 2007, for the 2007-2008 school term at the agreed salary of \$10,000.
- B-17. Student Type A Lunch Prices approve Student Type A lunch prices in the amount of \$2.00 per meal for elementary meals and \$2.30 per meal for secondary meals.
- B-18. Food Service Budget approve the 2007-2008 food service fund budget as attached. **(Board Information Item 12)**
- B-19. Self Insurance Dental Program with LSCT approve participation in the Lehigh Schools Consortium Trust which will provide a self insurance program for Dental Benefits. The Salisbury Township Board of Directors appoints Susan Famularo as the Trustee on behalf of the Salisbury Township School District.
- B-20. HB 446 Resolution approve the attached resolution supporting Pennsylvania House Bill 446 that amends the Public School Code to transfer funding responsibility for cyber charter schools to the Commonwealth and require greater accountability from cyber charter schools. **(Board Information Item 13)**
- B-21. District Floor Covering Bid award the district floor covering bid to Metro Design Center in the amount of \$21,745.00. **(Board Information Item 14)**
- B-22. Extended Term Pricing Option #2 For SHS & WSE approve Operational Procedure for IS #2 Extended Term Pricing Agreement Transportation Service Option #2 for the Salisbury High School and Western Salisbury Elementary School as attached from July 1, 2007 to June 30, 2012. **(Board Information Item 15)**

UNFINISHED BUSINESS (continued)D. Finance Committee (continued)

B-23. KidsPeace Adm. Compensation Agreement approve the KidsPeace Administrative Services Compensation Agreement. **(Board Information Item 16)**

B-24. Act 30/316 Agreement have the Salisbury Township School District enter into a 1-year contract – July 1, 2007 through June 30, 2008 with KidsPeace to have the District act as Legal Education Agent for KidsPeace to receive funds to be used in support of its educational program for students under the Provisions of Act 30/316. **(Board Information Item 17)**

B-25. Use of Facilities approve the request(s) for the use of District facilities as listed below with the district to charge for cook, police, guarding, and/or custodial services as may be required or requested:

- a. Wilkes University to use classrooms at the Salisbury High School on May 9, 16, 23, 30; June 13, 20, 25; July 2 to July 19, 2007, as scheduled with the building principal, for graduate courses for area teachers. Class D: Charges: Classrooms--\$50/each/each day.
- b. Salisbury Booster Club to use the library at the Salisbury High School on June 11, 2007, beginning at 7:00 p.m. for a meeting. Class B—No charge for facility.
- c. Salisbury Football to use the old gymnasium/locker room, football practice field and new gymnasium (if rain occurs) at the Salisbury High School on Tuesdays and Thursdays from 7:30 to 9:00 a.m. and Mondays and Fridays from 9:30 to 11:00 a.m. from June 11 to August 10, 2007. Class D—Fee waived.
- d. SYA Soccer/SHS Girls Soccer to use the soccer field at the Salisbury Middle School on June 2, 2007, from 9:00 a.m. to 3:00 p.m. for a soccer clinic. Class B—No charge for facility.
- e. SYA to use the gymnasium at the Salisbury Middle School on June 2 from 9:30 to 11:30 a.m. and June 3, 2007, from 12:00 to 2:00 p.m. for basketball. Class B—No charge for facility.
- f. Girls Scouts to use the playground at the Truman Elementary School or the gymnasium in the event of rain on May 10, 2007, from 6:00 to 7:00 p.m. for a Brownie meeting. Class B—No charge for facility.

UNFINISHED BUSINESS (continued)

Finance Committee (continued)

B-25. Use of Facilities (continued)

- g. Horizon Church to use the parking lot, multi-purpose room and a classroom at the Truman Elementary School for church service and one classroom for children’s education on Sunday mornings until June, 2008. Class C—Charges: All-Purpose Room--\$40/day; Classroom--\$40.00/day.
- h. Paragon Transit to use the Board Room at the Administration Building on May 22, 2007, from 9:00 to 10:00 a.m. for a drivers’ safety meeting. Class B—No charge for facility.

VOTE ON ITEMS B-2 TO B-11 AND B-14 TO B-25h	VOTE: YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

Motion carried.

VOTE ON ITEMS B-12 & B-13	VOTE: YES	-- <u>6</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>1</u> (Gatanis)
	ABSENT	-- <u>2</u>

Motion carried.

C. Personnel Committee Motion by Miller, seconded by Feinberg, to approve Items C-1 to C-36 on the regular agenda:

C-1. Hume Resignation accept with regret the resignation of William Hume as principal of the Salisbury High School effective June 30, 2007. **(Board Information Item 18)**

C-2. Cole Resignation accept with regret the resignation of Matthew Cole as assistant principal of the Salisbury Middle School effective June 30, 2007. **(Board Information Item 19)**

C-3. Korona Resignation accept with regret the resignation of Laura Korona as a half-time teacher of health at the Salisbury Middle School effective September 1, 2007. **(Board Information Item 20)**

C-4. Pelc Resignation accept with regret the resignation of Deborah J. Pelc as a library assistant at the Truman Elementary School effective July 7, 2007. **(Board Information Item 21)**

UNFINISHED BUSINESS (continued)

F. Personnel Committee (continued)

- C-5. Frey Retirement accept with regret the resignation, due to retirement, of Roslyn Frey as a cafeteria worker at the Truman Elementary School effective July 24, 2007. **(Board Information Item 22)**
- C-6. Scholz Resignation accept with regret the resignation of Nancy Scholz as a part-time library assistant at the Salisbury Middle School effective at the end of the 2006-2007 school term. **(Board Information Item 23)**
- C-7. Maciag Retirement Date Change correct the effective date of Stephanie Maciag's retirement to July 25, 2007.
- C-8. Lerew Resignation accept with regret the resignation of Christine Lerew as the middle school choral director effective at the end of the 2006-2007 school term. **(Board Information Item 24)**
- C-9. Dove Resolution adopt the attached resolution recognizing Jo Ann Dove on the occasion of her retirement. **(Board Information Item 25)**
- C-10. Frey Resolution adopt the attached resolution recognizing Roslyn A. Frey on the occasion of her retirement. **(Board Information Item 26)**
- C-11. Houseknecht Resolution adopt the attached resolution recognizing Elisabeth B. Houseknecht on the occasion of her retirement. **(Board Information Item 27)**
- C-12. Laible Resolution adopt the attached resolution recognizing Carrie L. Laible on the occasion of her retirement. **(Board Information Item 28)**
- C-13. Maciag Resolution adopt the attached resolution recognizing Stephanie A. Maciag on the occasion of her retirement. **(Board Information Item 29)**
- C-14. Pelc Resolution adopt the attached resolution recognizing Deborah J. Pelc on the occasion of her retirement. **(Board Information Item 30)**
- C-15. Tenure Status acknowledge tenure status for the following temporary professional employees as

Christina A. Attar
Roger K. McFillin
Eric M. Molitoris
Angela A. Xander
- C-16. Administrative Salaries approve the attached list of administrative salaries. **(Board Information Item 31)**

UNFINISHED BUSINESS (continued)G. Personnel Committee (continued)

- C-17. Confidential Non-Union Support Staff Salaries approve the attached list of Confidential Non-Union Support Staff salaries. **(Board Information Item 32)**
- C-18. Act 93 Amendment amend page 2 of the Act 93 Agreement removing the position of Director of Maintenance and adding the position of Director of Facilities. **(Board Information Item 33)**
- C-19. Head Cooks Agreement approve the Head Cooks Agreement. **(Board Information Item 34)**
- C-20. Addition of Special Education Teacher approve the addition of a 53% special education teacher effective with the 2007-2008 school term.
- C-21. Nocerino Increased Time increase the time of Marilyn Nocerino from a 47% special education teacher to a 100% special education teacher at the Western Salisbury Elementary School effective August 27, 2007, at a salary of \$55,608.
- C-22. SHS Principal employ Heather L. Morningstar, 121 Eagle Street, Emmaus, PA 18049, as the principal of the Salisbury High School effective July 1, 2007, at a salary of \$85,288.
- [Current District Employment: Asst. Principal, SHS]
- Replaces: B. Hume, resigned]
- C-23. Aponick Employment employ Jennifer Aponick, 172 Grier Avenue, Barnesville, PA 18214, pending completion of requirements, as Supervisor of Special Education effective July 1, 2007, at a salary of \$73,500.
- [Replaces: P. Vlasaty, resigned]
- C-24. Brackett Employment employ William F. Brackett, 125 Main Street, West Easton, PA 18042, pending completion of requirements, as Director of Facilities at a prorated salary of 75,000 beginning July 16, 2007.
- C-25. Del Priore Substitute Director of Maintenance continue to employ Mike Del Priore as a substitute for the Director of Maintenance from July 1 through July 15, 2007, for a stipend of \$500.

UNFINISHED BUSINESS (continued)C. Personnel Committee (continued)

C-26. Department appoint the following individuals as department chairpersons for the 2007-2008
Chairpersons school term at an annual stipend of \$2,652:

Robyn Balsai	--	English/Reading
Nan Chladny	--	World Languages
Adele Clemmer	--	Social Studies
Cathie Meholic	--	Mathematics
Ruth Smith	--	Science/Technology Education

C-27. Wetherhold employ Kelly Wetherhold to monitor the summer Educational Options Program
Summer School for the summer of 2007 at the hourly curriculum rate of \$33.50.
Employment

C-28. Yost Employment employ Connie Yost, 843 S. 24th Street, Allentown, PA 18103, as the head cook at the Western Salisbury Elementary School effective with the start of the 2007-2008 school term at the hourly rate per the head cooks' agreement for the 2007-2008 school term.

[Current District Employment: Cafeteria, WSE

Replaces: C. Laible, retired]

C-29. Holler Reclassification reclassify Nancy Holler, 1717 Crownwood Street, Allentown, PA 18103, from a part-time non-instructional assistant to part-time instructional assistant at the Salisbury High School effective retroactive to May 10, 2007.

C-30. Extracurricular approve the individuals on the extracurricular activities positions list for the 2007-
Positions 2008 school term (pending completion of requirements) at the 2007-2008 contractual rate of pay for these positions. **(Board Information Item 35)**

C-31. Volunteer Assistant approve the following volunteer assistant twirling coaches for the
Twirling Coaches 2007-2008 school term without pay and/or benefits:

Amie Sentz
 1784 Elinor Street
 Bethlehem, PA 18015

Julie Sentz
 1088 1st Avenue
 Hellertown, PA 18055

Lynn Unger
 1618 Maumee Avenue
 Allentown, PA 18103

Chrissy Young
 435 N. Main Street
 Allentown, PA 18104

UNFINISHED BUSINESS (continued)

C. Personnel Committee (continued)

C-32. Volunteer Asst. Girls' Tennis Coaches approve the following volunteer assistant girls' tennis coaches for the 2007-2008 school term without pay and/or benefits:

Cheryl Roberts 1914 Box Elder Road Allentown, PA 18103	Kelly Wetherhold 201 N. 5 th Street Emmaus, PA 18049
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C-33. Volunteer Assistant Football Coaches approve the following volunteer assistant football coaches for the 2007-2008 school term without pay and/or benefits:

Trev Marcks 701 Harrison Street Apt. 227 Allentown, PA 18103	Dan Mohry 1774 Virginia Avenue Bethlehem, PA 18015
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C-34. Tobias Volunteer Assistant JV Girls' Tennis Coach approve Matthew Tobias as a volunteer assistant JV girls' tennis coach for the 2007-2008 school term without pay and/or benefits.

C-35. Addendum Substitute Teachers' List approve the attached addendum dated June 20, 2007, to the 2006-2007 substitute teachers' list for the 2006-2007 school term. **(Board Information Item 36)**

C-36. Addendum Substitute Custodian's List approve the attached addendum dated June 20, 2007, to the 2006-2007 substitute custodians list. **(Board Information Item 37)**

VOTE ON C-1 TO C-29 AND C-31 TO C-36	VOTE: YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

Motion carried.

VOTE ON C-30	VOTE: YES	-- <u>7*</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

*** Mr. Pauloski Voted NO to the High School Chorus Director Position Only**

Motion carried.

UNFINISHED BUSINESS (continued)

D. Allentown Public Library Mrs. Cusick handed out to the Board members the summer schedule of events at the library this summer.

The library is eligible for grants from the Gates Foundation to replace old computers. The library has received grants from various sources totaling approximately \$280,000.

E. Carbon Lehigh
Intermediate Unit

Mrs. Ziegler attended a CLIU Board meeting this past Monday at which the 2007/2008 budget books were distributed. She stated the total budget is \$72.9 million. Salisbury School District ended up the year with 156 students assisted by the CLIU.

The finger printing project is not going well. A 3-month data collection survey is currently underway. Mr. Keegan is concerned for all the districts since every new employee must go through this process. This includes teachers, aides, bus drivers, substitutes, and coaches. The cost is \$40.00/person and the process takes about 7 minutes/person. There is a proposal to have students from LCTI in the criminal justice program help in the implementation of this process. This would be considered an internship for these students.

F. Lehigh Carbon
Community College

Mr. Mantz reminded the Board members that the President's Desk High School Connection report and the Sponsoring School District Update are included in their packets for review.

Mr. Mantz attended the LCCC graduation and stated it was very nice and everything went well.

Mr. Mantz noted the advance enrollment for the virtual college and the dual enrollment program is skyrocketing.

Motion by Mantz, seconded by Miller, to approve Items F-1 and F-2 on the regular agenda:

F-1. NCCC Sponsorship approve the Agreement of Sponsorship for Claire M. Egan, 1640 Bobalew Trail, Allentown, PA, to attend Northampton Community College in the Culinary Arts program beginning Fall, 2007. **(Board Information Item 38)**

F-2. NCCC Sponsorship approve the Agreement of Sponsorship for Stacy Tibensky, 1611 Broadway, Bethlehem, PA, to attend Northampton Community College in the Dental Hygiene program beginning Fall, 2007. **(Board Information Item 39)**

UNFINISHED BUSINESS (continued)

F. Lehigh Carbon
Community College (continued)

VOTE:	YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

Motion carried.

G. Lehigh Career and
Technical Institute

Mrs. Ziegler, Dr. Wright, and Mr. Hume recently attended the LCTI graduation.

Motion by Ziegler, seconded by Gatanis, to approve Item G-1 on the regular Agenda:

G-1. LCTI Academic
Center Budget

approve the 2007-2008 Lehigh Career & Technical Institute Academic Center budget in the amount of \$956,980. **(Board Information Item 40)**

VOTE:	YES	-- <u>7</u>
	NO	-- <u>0</u>
	ABSTENTIONS	-- <u>0</u>
	ABSENT	-- <u>2</u>

Motion carried.

H. PSBA Legislative
Policy Council

administration

Mrs. Miller announced that PSBA will be sending out a survey on the cost involved with the implementation of Act 1 and she encouraged the

to complete the survey.

HB 446 is still active. This evening we passed a resolution under the Finance section in support of this bill. This involves the funding for charter and cyber charter schools. The auditor general has released findings of an audit showing large overpayments by school districts to charter schools.

The Legislative Budget and Finance Committee released the "Study of the Cost-Effectiveness of Consolidating PA School Districts." The final report is available on the website. The conclusion acknowledges there could be savings but other issues such as transportation, loss of control identity, and NCLB to name a few must be considered.

Mrs. Miller then reviewed a new proposal and a revision to the PSBA 2008 Legislative Platform. These items will be reviewed in August by the PSBA

Platform committee. Final approval occurs in October at the Leadership Conference.

STSD Board of School Directors Meeting

(16)

June 20, 2007

UNFINISHED BUSINESS (continued)

Motion by Miller, seconded by Pauloski, to approve Item H-1 on the regular agenda:

H-1. PSBA 2007-2008
Legislative Platform

approve submission for PSBA 2007-2008 Legislative Platform. **(Board Information Item 41)**

VOTE:	YES	--	<u>7</u>
	NO	--	<u>0</u>
	ABSTENTIONS	--	<u>0</u>
	ABSENT	--	<u>2</u>

Motion carried.

Solicitor's Report

No Report

Superintendent's Report

Dr. Wright announced that our high school graduation was held June 12th at Kutztown University. She commended the high school staff and administration for an outstanding job. Dr. Wright acknowledged Kim Pavkovic, high school secretary, for her organizational skills and attention to detail. Kim did a great job.

The 2007/2008 district goals were set this week at a 2-day retreat attended by the administrative team. We will continue to focus on student learning, specifically in early literacy for K-3 and academic literacy for grades 4-12. We will have a goal focusing on professional development specific to early and academic literacy. Additionally we will recommend a goal to develop our strategic plan. The strategic plan is due September 2008, which means we need to use the 2007-2008 school year. Dr. Beauchemin already has a plan laid out. Lastly, we will continue a goal focusing on the use of our resources effectively and efficiently.

Dr. Wright thanked the Board, administration, staff, and community for the support she has received during the 2006-2007 year. Dr. Wright has now completed her second year. She told the Board, "I love my job and the ability to impact the learning of our students."

New Business

Mr. Gatanis congratulated Mr. Giordano, Mrs. Heffelfinger, Mr. Reinsmith, Mr. Frankenfield, Mr. Mantz and himself on the recent primary election.

Mrs. Feinberg stated that each Board member received a letter from Commissioner Andy Roman regarding a tax advantage to residents in the military particularly those serving in Iraq. Mrs Feinberg asked if Mrs. Famularo could look into the cost associated with implementing this in our district.

stepping
Mr. Giordano thanked Mike Del Priore for all the extra work he has done into the vacancy caused by Mr. Shankweiler's retirement. Mike has done a great job.

STSD Board of School Directors Meeting

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Citizen's Inquiries

And Comments

Mr. Alan DeBona, 3525 Country Club Road, Allentown, asked about the status of the tuition reimbursement for an employee that was recently brought to light. Mr. Giordano responded that the Board is looking at this topic in the professional and Act 93 agreements. The Board is also looking into the fiscal implication. Currently there is no cap on tuition reimbursement per credit for employees hired prior to July 1, 2006.

Mr. De Bona asked when a decision is made if it would be made public. Mr. Giordano stated that if the agreement would be reopened it then would have to be approved at a public meeting.

Announcements

There was an Executive Session held after the Student Activities Meeting on June 11, 2007, to discuss personnel issues.

There was an Executive Session held on June 14, 2007, to discuss personnel issues.

Executive Session – Wednesday, August 15, 2007 – 6:45 p.m. –
Administration Building (to discuss personnel issues)

Date of Regular Meeting – Wednesday, August 15, 2007 – 7:30 p.m. –
Administration Building

Board Information

1. Class Roll
2. Revised Act 80 Schedule for 2007-2008
3. Stipulation of Counsel
4. Memorandum dated May 18, 2007 to Mr. Kahler from Mr. Martucci
5. Athletic Bid Supply List, 2007-2008
6. Letter dated May 10, 2007, to Mrs. Famularo from Mr. MacGee
7. Per Capita Tax Exonerations
8. Retainer Proposal, D'Huy Engineering, Inc.
9. Agreement for Resident Project Engineering Services, SHS
10. School Reach Instant Parent Contact Agreement
11. Medical Services Contract, Jones
12. Food Service Fund Budget, 2007-2008
13. Resolution, HB 446
14. Floor Covering Bids
15. School Pool Offers
16. KidsPeace Administrative Services Compensation Agreement

17. KidsPeace Act 30/316 Agreement
18. Memorandum dated May 24, 2007, to Dr. Wright from Mr. Hume
19. Letter dated May 22, 2007, to Dr. Wright from Mr. Cole

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Board Information (continued)

20. Letter dated June 14, 2007, to STSD from Ms. Korona
21. Letter dated May 8, 2007, to Mrs. Samide from Mrs. Pelc
22. Letter dated May 24, 2007, from Mrs. Frey
23. Letter dated May 24, 2007, to Mr. Cassidy from Mrs. Scholz
24. Letter dated June 11, 2007, to Mr. Cassidy from Mrs. Lerew
25. Resolution, Dove
26. Resolution, Frey
27. Resolution, Houseknecht
28. Resolution, Laible
29. Resolution, Maciag
30. Resolution, Pelc
31. List of Salaries, Administrators
32. List of Salaries, Confidential Non-Union Support
33. Amended Page 2 of Act 93 Agreement
34. Head Cooks Agreement, 2007-2008
35. Extracurricular Activities Positions List, 2007-2008
36. Addendum, Substitute Teachers' List, 2006-2007
37. Addendum, Substitute Custodians' List, 2006-2007
38. Agreement of Sponsorship, Egan
39. Agreement of Sponsorship, Tibensky
40. LCTI Budget, 2007-2008
41. 2007-2008 Legislative Platform Information
42. Summary Budget Report, May 30, 2007
43. Revenue Budget Report, May 30, 2007
44. Facilities and Finance Meeting Dates, 2007-2008 school term
45. SHS, SMS, HST, WSE Enrollment Report, May 2007
46. CLIU Minutes, April 16, 2007
47. CLIU Update, May 2007
48. LCCC President's Desk, April 2007
49. LCCC High School Connections
50. LCCC Sponsoring School District Update, June 2007
51. P.J.A.S. Winners
52. Sports Chatter, Ms. Deeb
53. The Falcon Courier, Vol. 27, No. 4, June 4, 2007
54. The Falcon Flyer, Vol. 9, No. 2, Spring 2007
55. SMS Yearbook, 2006-2007

Adjournment

Motion by Miller, seconded by Pauloski, to adjourn the meeting at 9:03 p.m.

VOTE: YES

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NO	--	<u>0</u>
ABSTENTIONS	--	<u>0</u>
ABSENT	--	<u>2</u>

Motion carried.

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Susan H. Famularo
Board Secretary

Ann E. Homiak
Assistant to Board Secretary